

# Minutes: Lake Canyon Mutual Water Board Meeting

Wednesday Sept 18, 2024 7:00 p.m.

## Held via Zoom Audio and/or Video Conference

lakecanyonmwc@gmail.com <http://www.lakecanyon.com/> 408-656-6181 (message)

PUBLIC FORUM: Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction, if the matter is not on the agenda or pending before the Board.

**Call to Order / Start Zoom Meeting for remote meeting access:** 7:05 p.m.

**Roll Call:** Rebecca Cabral, Aaruna Godthi, Mindi Porebski, Jim DiZoglio, Sam Monga

**Also in attendance:** Bud Everts

Rebecca called the meeting to order at 7:08 p.m.

**Consent Agenda:** Financial, Water, Staff, Projects, and Maintenance reports (2 min)

- Question on bank reconciliation report about uncleared checks and payments from years ago
- Question on bank reconciliation report about \$7,200 check from San Jose Water each year

Mindi makes a motion to approve the financial reports

Aaruna seconds

Motion Passes 3-0

**Reports:** Communication, and Correspondence Reports (10 min)

- Spring producing 5.2 gallons per minute, meeting 100% of our water needs
- Water usage down year over year and currently at 105 gallons per household per day
- We were expecting a design proposal from Sherwood Engineering (formerly Fall Creek Engineering) in advance of this board meeting, but that has not been received
- Defensible space cleared and chipping upcoming at the water treatment plant
- Community member expressed concern about dumping in the creek and about clearing brush, small trees, etc in the creek
- Community member expressed concern about the narrowing of the road over time and the lack of access to the turnarounds on Oak Ct. and Madrone Ct.

Mindi makes a motion to accept the reports

Aaruna seconds

Motion Passes 3-0

## Business

- Annual September meeting and board elections: review presentation and last minute logistical needs
  - Board reviews draft slides for presentation
- Strategic Discussion regarding Annual Rate Increase
  - Discussion last month revealed that board is generally supportive of the principle of annual rate increases on a regular basis
  - Board plans to review more specific rate increase recommendations in the October

meeting

- Review of Capital Improvement Plan
  - Plan was made some time ago and template covered 2020-2025
  - Needs updated information and cost estimates for pipeline project
  - Option to make a committee to move faster on updates
  - Slide to be added to the annual presentation to request volunteers
- Homeowner requesting minor pipeline work on property at 19560 Manzanita
  - One pipeline is bent at an angle, it may have been because a tree was there previously that is no longer there. Resident is requesting this be straightened.
  - A second section of pipe has taping over several sections
  - Meter is after the pump which detects water in the tank and pumps water to the tank, but that means smart meter would not detect leaks in this system
  - Option to replace old pipe and add the meter in a location that would allow for smart meter to detect leaks
  - Board to request cost estimates from Tom Newhall before next meeting to review proposal

### **Review Meeting Minutes from this meeting**

Aaruna makes a motion to approve the meeting minutes  
Mindi seconds  
Motion Passes 3-0

**Adjourn at 9:09 pm**

**Next monthly meeting: September 16, 2024 7:00 p.m. via Zoom and Treatment Plant**

### **Tentative agenda items for the next meeting**

- Improve Late Fee policy and documentation
- Emergency modes of communication throughout the community and to other communities in case of no cell signal
- Proposal for Rate Increase