

Agenda: Board Meeting

Lake Canyon Community Services District

Tuesday, April 19, 2022 (rescheduled from April 12) , 7:30 p.m. via Zoom

lakecanyoncsd@gmail.com <http://www.lakecanyon.com> 408-656-6181 New Cell #: shared with LCMWC
408-834-7745 (message)

PUBLIC FORUM: Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction, if the matter is not on the agenda or pending before the Board.

Call to Order / Start Zoom Meeting for remote meeting access: 7:30 p.m.

Join Zoom Meeting <https://us02web.zoom.us/j/82287624919>

To dial in from your phone, for audio only: +1-669-900-9128 (from California)

(If calling from outside CA., find your local number: <https://us02web.zoom.us/u/kb9mUCZso7>)

Meeting ID: 822 8762 4919

Approval of the Consent Calendar

Expenses by Vendor, Invoices, Profit & Loss, Balance Sheet, BofA Bank Statement, Bank Reconciliation.

Communications and Correspondence

None

Operations Report

1. Main tank pump
2. Repairs:
3. Pumping completed: 19120 Laurel and 19360 Beardsley
4. Inspections: Doug and Tom

New / Old Business

1. Billing for work at 19388 Beardsley. Response from Norm Hantsche, Questa regarding reasonableness of charges, based on builder's objections. March meeting: Kirk to call Questa regarding line from Madrone to Beardsley
2. New cell phone #: 408-656-6181 for calls and text (CSD and Water Company). Should we keep RingCentral?
3. Lake Canyon Mutual Water Co. paid \$8k toward grant. Will pay \$8k each July 1st until paid in full.
4. Access to septic tanks for annual inspections, emergencies
 - a. Possible changes to existing issues (decks, pavers, others)
 - b. Communication to owners
5. Don Kirk: replacement for board member Terry Truong (resigned effective July 31, 2021)
 - a. Don can now apply for board position. Application steps have been emailed and sent to Don via text.
6. Electrical repairs at 19450 / 19471 Madrone Ct. pumps
 - a. Possible alternative long-term fix for draining sewage to main line, and eliminate pumping
 - b. Determination if owners will be billed for labor and materials
7. GM position: Nick Amaral was suggested by Stacey. Nick is Director of Facilities at Byington Winery and does work on the side for Al and JoDe Smith. <https://www.linkedin.com/in/nicholas-amaral-02ba02104/>
 - a. Qualified? Resume?
 - b. Next steps from March meeting: Bryan to contact Nick - Status? Pay? Job Description?
8. Gusto: Doug Thompson has submitted hours through May 10, 2021. Paid. Still need hours: May 2021 to present in order to bill owners for repairs. Suggest Doug check in with Kirk or Bud each time he arrives to work in canyon.
9. Pump counts (monthly): to Questa for reporting to State. Bud now doing readings.
10. PG&E: Public Safety Power Shutoffs (PSPS)
 - a. Inventory of home that need to be pumped
 - b. Kirk and Doug consistent pump electrical connections and cords at each home
 - c. Need electrician to work on main board wiring at shed for generator
11. Generator status
12. Prop 218 Quotes
13. Open Positions: Comptroller, Secretary and Operations Manager
14. Access to septic tanks for annual inspections, emergencies
15. Form 700 completion status for 2021 filing year: by board members:

Future Business

1. .

Board Member Reports

Adjourn until next monthly meeting (2nd Wed. of each month) Tuesday., May 10, 2022 7:30 p.m. via Zoom