

Minutes: Lake Canyon Mutual Water Board Meeting

Wednesday Nov 13, 2024 7:00 p.m.

Held via Zoom Audio and/or Video Conference

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PUBLIC FORUM: Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction, if the matter is not on the agenda or pending before the Board.

Call to Order / Start Zoom Meeting for remote meeting access: 7:05 p.m.

Join Zoom Meeting:

<https://us02web.zoom.us/j/89215235407>

Meeting ID: 892 1523 5407

Roll Call: Rebecca Cabral, Aaruna Godthi, Mindi Porebski, Jim DiZoglio, Sam Monga, Bob Cabral, Hany Klein

Rebecca called the meeting to order at 7:08 p.m.

Consent Agenda: Financial, Water, Staff, Projects, and Maintenance reports (2 min)

- Question on why there are two entries for the the same resident in the reconciliation report
 - Bud to look it up in Quickbooks

Sam makes a motion to approve the financial reports

Aaruna seconds

Motion Passes 3-0

Reports: Communication, and Correspondence Reports (10 min)

- Spring flow at 3.9 gallons per minute, still providing 100% of our needs
- There was a cracked connection in the unit, and it has been temporarily fixed and back up this afternoon. We will need a more permanent fix
- Tanks are at 93% capacity (usually 99-100%)
- Lake ranch reservoir at 74% capacity
- Water usage dropped to 90.8 gallons per household per day
- Liquivision requested to clean the tanks on Nov 18th, but given that right now we are at the lowest spring flow we will re-book for Jan 2025. Bud will touch base each month.
- Ignacio's work in September will count towards out Firewise recertification
- SCC roads has completed one culvert repair
- One resident requests the board waive their late fee

Jim makes a motion to waive this late fee

Sam seconds

Motion Passes 4-0

Mindi makes a motion to accept the reports

Jim seconds
Motion Passes 4-0

Business

- Annual Rate Increase: review rate increase recommendations and bylaws related to rate increases
 - Discussed if we adjust bylaws to increase rates during the winter time frame versus May/June.
 - Deciding this year we leave the target as May for increase.
 - It will be two years since last increase and we may increase the next fee by 6% versus a yearly 3%
 - We'd like to review and improve our capital plan report between now and May.
 - Sam reviewed a tool Board can use to accurately measure impact of rate changes
- Minor pipeline work at 19560 Manzanita: review cost estimates
 - Request water improvement projects - improve water supply to home by replacing a section of pipe that feeds the current supply tank. Move homeowners meter to the home side of the water supply tank allowing the water company to own the supply line without restrictions.
 - Jim makes a motion to approve improving the water supply infrastructure at 19560 Manzanita. Aaruna seconds.
- Pipeline project: review engineering proposal
 - They still have not sent the proposal in spite of requests for updates
 - Concern over lack of and unreliable communication from Sherwood Engineering
 - Andy Greenwood from Sherwood Engineering mentioned he was interested in coming out.
 - Jim will cold call to get some ideas and options in case we need a backup company
- Water tank for fire protection at 19260 Beardsley in need of water connection
 - We are mandated in a WUI (wildfire urban interface) to have a water tank for all new constructions that go through the permit process
 - Some requirements from homeowner's interaction with the fire department: Must have a backflow, must be metered, must have a certain size wharf hydrant, must be able to refill it, must have a specific setback, etc. The fire marshal is part of the departments that mandates this
 - The placement is where the county required it to be due to requirements for placement by the road and parking
 - Bob has looked into how to hook up the saddle to the six inch line and run the meter, etc.
 - If a meter is required, Jim asked the new meter can be branched behind Bob's existing LCMWC meter
 - That is an option, it is just time and effort
 - Would mean there doesn't need to be a second charge for this
 - Have to deal with the septic in the road, the san jose line, and more to accomplish that
 - Board can take the feedback that getting permits from the fire department would have solved this issue for future homes that might be lost
 - Mindi offers it is new information about the fire hydrant permits, as it was the understanding any road over 800 feet with no second egress would be subject to installing the additional tanks
 - Jim suggests we only have to be 18 inches below the road, the other pipelines are 48

- inches or more below the road, which might suffice for this purpose
- Bob has been told 24 inches is the depth needed (below frost line). The supply line needed is one inch
- Best person to talk to would be Tom and Kevin for options
- Bud said there may be an issue with the vertical and horizontal separation required between the pipelines.
- Given that this is strictly a holding tank for fire, this might not be subject to the separation rules
- It became unclear if the meter is mandatory or whether it just needs to be able to refill
- Closest hydrant is Thorsen house
- Interest in permitting all hydrants if possible, or just the one near Bob's house.
- Bob to discuss with fire department if a meter is truly required
- Late fee policy discussion
 - Move to the next meeting.
- Capital Improvement plan: form sub-committee
 - Move to the next meeting.

Review Meeting Minutes from this meeting

Sam makes a motion to approve the meeting minutes

Aaruna seconds

Motion 4-0

Adjourn at 9:57 p.m.

Tentative agenda items for the next meeting

- Late fee policy discussion
- Capital Improvement plan: form sub-committee