

Lake Canyon Community Service District

Meeting Minutes

Tuesday, July 9, 2019 7:00 p.m.

Water Treatment Plant, 19605 Manzanita Dr., Los Gatos CA 95033

Call-In #: (515) 604-9061 Access Code: 987178#

NOTE: If no one joins the meeting via call-in by 7:15 p.m., the line will be shut down

Email: lakecanyoncsd@gmail.com Website: <https://www.lakecanyon.com>

P.O. Box 866, Los Gatos CA 95031-0866
408-834-7745 Extension 5

BOARD MEETING MINUTES: July 9, 2019

Kirk called the meeting to order at 7:05 PM at the Filtration Plant.

Attending Board members: Kirk Epperly, Bud Everts, Terry Truong, James Freeman

Also present: None

A conference line was opened. No one joined. Ended at 7:20 p.m.

Communication and correspondence:

John Lipka has requested an inspection with Questa on July 24th for tank placement.

Questa agreed. Rate: \$105 per hour.

Matt at Questa would like to get contact info of contractor or tractor.

Kirk will follow up with Mr. Lipka with email.

Consent Calendar – (Consisting of financials and minutes)

James moved to accept; Terry seconded. Passed 3 – 0.

Operations Report:

1. Main tank pump: no issues.

New / Old Business

1. Loan Repayment from Lake Canyon Mutual Water Company: Annual Payment Amount to be requested: \$14,000 annually.
2. Leach field tank replacement. Terry moved to go forward with 2 tank option. James seconded. Passed 3 - 0.
3. Orenco panel replacement. Stacey is awaiting info from Questa on prospective contractors.
4. Prop 218 Quotes: Annual Members Meeting presentation in Sept. (tentatively Sept. 28th)
5. Comptroller, Secretary and Ops Manager positions. Kirk will contact Denise Allen to discuss with Kirk and Bud regarding her interest in position.
6. Sept. meeting: changed to Sept. 3rd (first Tues.) to accommodate Sept. 10th LCMWC mtg.
7. Moving forward with 5-year audit, per state requirements.
8. Bud will follow up with bookkeeper, Sherri Wood, regarding Workers Comp, and Gusto for payroll.

Minutes Approved

James moved. Terry seconded. Passed 3 – 0.

Adjournment:

Terry moved to adjourn the meeting to August 13, 2019 at the Filtration Plant, 19605 Manzanita Drive). Bud seconded the motion. (James: not able to attend).

Motion approved unanimously.

Meeting adjourned at 7:44 p.m.