

BOARD MEETING MINUTES: DECEMBER 18, 2018

LAKE CANYON MUTUAL WATER COMPANY

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Meeting was called to order by Vu Dang at 7:22 p.m.

Board Members present: Jim DiZoglio, Kenji Morita, Rebecca Cabral, Vu Dang

Others in attendance: Phil Abel, Bud Everts

Board Member Training - Water Treatment Plant: Board Members were trained on the basic operations of the water treatment plant (plant shutdown and restart procedures).

FINANCIAL REPORTS

Wells Fargo Bank Statement – November 30th Balance: **\$263,715.32**

Management Report, Bank Statement, Bank Reconciliation. Accounts Receivable reviewed. Three members are more than 30 days past due. Bud sent emails to them on 12/18.

Rebecca moved to accept the Financial Report. Jim seconded. Passed 3 – 0.

REPORTS: WATER, STAFF, PROJECT, MAINTENANCE

Daily Water Usage	Current Month	Nov. 2018:	116 gallons per household per day
	Prior Month:	Oct. 2018:	113 gallons per household per day
	Prior Year:	Nov. 2017:	96 gallons per household per day

Spring Flow rate – Dec. 16: 2.5 gallons per minute (~3500 gallons per day, down from 4200 gpd).

Bi-weekly & monthly water quality tests to Santa Clara County Health Lab: All passed.

Needed Maintenance: Bud has notified Tom Newhall.

1. Speed Bumps painted: should be diagonal. Will be painted when road is dry.
2. Manzanita Dr. road above Water Treatment Plant needs repair.
3. Bridge wood railing at 19400 Beardsley bridge.

Water board member to talk to homeowner with a fence that's been pushed partially into upper Beardsley Rd. by a number of large rocks.

If you have problematic blockage of the creek, notify the board via email at lakecanyonmwc@gmail.com

Communication and Correspondence

Debby Cunningham: 4-drawer file cabinet with old LCMWC documents. Bud to bring to treatment plant in January. Bud exploring low-cost loans through the State Water Resources Control Board, Division of Financial Assistance to fund pipeline project. Rebecca provided contact based on what Las Cumbres did to receive \$2,000,000 grant. SWRCB Engineer, Phil Dutton will be coming to do an annual Sanitary Survey inspection, likely January 2019

Business

1. Pipeline Replacement Plan: 2019
 - a. Vu: Plans. Will share with Tom Newhall.
 - b. Vu attempted to contact Streeter Group about engineering costs for 19291 Beardsley bridge. No response yet.
 - c. Vu to contact Corey & Sons to get the difference between full and partial asphalt overlay
 - d. Rebecca contacted Kevin Cunningham and Tom Newhall. They are available for this upcoming spring / summer.
2. San Jose Water: Preliminary ruling by the Connecticut Public Utilities Regulatory Authority rejected the merger with Connecticut Water Company. Final ruling in December is currently unknown.
3. CPA Tax Returns. Filed extension was granted. Almost completed with filing.
4. Annual Insurance Renewal: Takes effect on Jan 5th with Scurich Insurance Company. Bud to review what the insurance covers in next board meeting. Cost of \$3,200 roughly flat to last year.
5. Canyon Survey: Kenji to find out how much it would cost to map the center of road and add pins
6. Fire Safety: Canyon exit, Emergency communication. Safe Shelter in the event of fire.
7. Fire Lane Painting: Canyon Map. Will publish fire lane locations in December. Work in spring / summer 2019.
8. Meter Readings Schedule: Dec. 21st and Jan. 18th

Next meeting agenda items:

High-speed internet: Kenji and Rebecca to invite Aaron Canales, Susan Ady, and Casey Farrand to next board meeting to discuss options

Approved tonight's Meeting Minutes, Rebecca moved, Jim seconded, passed 3-0.

Meeting adjourned at 8:38 p.m.

Next meeting: **Tuesday, January 15, 2019, 7:00 p.m. at Water Treatment Plant, 19605 Manzanita Drive.**

To remotely join any monthly board meeting: Call-In #: [\(515\) 604-9061](tel:(515)604-9061) Access Code: 987178#