**Agenda: Board Meeting**

**Lake Canyon Community Services District**

**Tuesday, March 9, 2022, 7:30 p.m. via Zoom**

[lakecanyoncsd@gmail.com](mailto:lakecanyoncsd@gmail.com) [http://www.lakecanyon.com](http://www.lakecanyon.com/) **408-656-6181 New Cell #: shared with LCMWC**

408-834-7745 (message)

PUBLIC FORUM: Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction, if the matter is not on the agenda or pending before the Board.

# Call to Order / Start Zoom Meeting for remote meeting access: 7:30 p.m.

**Join Zoom Meeting** <https://us02web.zoom.us/j/82287624919>

To dial in from your phone, for audio only: +1-669-900-9128 (from California)

(If calling from outside CA., find your local number: <https://us02web.zoom.us/u/kb9mUCZso7>)

# Meeting ID: 822 8762 4919

**Approval of the Consent Calendar**

Expenses by Vendor, Invoices, Profit & Loss, Balance Sheet, BofA Bank Statement, Bank Reconciliation.

**Communications and Correspondence**

None

# Operations Report

1. Main tank pump
2. Repairs:
3. Pumping completed: 19120 Laurel and 19360 Beardsley

# New / Old Business

1. Billing for work at 19388 Beardsley. Response from Norm Hantzsche, Questa regarding reasonableness of charges, based on builder’s objections.
2. New cell phone #: 408-656-6181 for calls and text (CSD and Water Company). Should we keep RingCentral?
3. Lake Canyon Mutual Water Co. paid $8k toward grant. Will pay $8k each July 1st until paid in full.
4. Access to septic tanks for annual inspections, emergencies
   1. Possible changes to existing issues (decks, pavers, others)
   2. Communication to owners
5. Don Kirk: replacement for board member Terry Truong (resigned effective July 31, 2021)
   1. How to notify Santa Clara County (Stacey has info)
6. Electrical repairs at 19450 / 19471 Madrone Ct. pumps
   1. Possible alternative long-term fix for draining sewage to main line, and eliminate pumping
   2. Determination if owners will be billed for labor and materials
7. GM position: Nick Amaral was suggested by Stacey. Nick is Director of Facilities at Byington Winery and does work on the side for Al and JoDe Smith. <https://www.linkedin.com/in/nicholas-amaral-02ba02104/>
   1. Qualified? Resume?
   2. Next steps? Pay? Job Description?
8. Gusto: Doug Thompson has submitted hours through May 10, 2021. Paid. Still need hours: May 2021 to present in order to bill owners for repairs. Suggest Doug check in with Kirk or Bud each time he arrives to work in canyon.
9. Bookkeeper status: Sherri. Financial Reports
10. Pump counts (monthly): to Questa for reporting to State. Bud now doing readings.
11. PG&E: Public Safety Power Shutoffs (PSPS)
    1. Inventory of home that need to be pumped
    2. Kirk and Doug consistent pump electrical connections and cords at each home
    3. Need electrician to work on main board wiring at shed for generator
12. Generator status
13. Prop 218 Quotes
14. Open Positions: Comptroller, Secretary and Operations Manager
15. Access to septic tanks for annual inspections, emergencies

# Future Business

1. .

# Board Member Reports

# Adjourn until next monthly meeting (2nd Wed. of each month) Wed., April 13, 2022 7:30 p.m. via Zoom