

# Lake Canyon Mutual Water Company

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## BOARD MEETING MINUTES: February 10, 2014

Kirk called the meeting to order at 7:07 PM at the Filtration Plant.

**Attending:** Kirk Epperly, Cheri Salazar, and Phil Abel.

**Also present:** Barbara Abel, and Stacey Johnson.

### Communication and Correspondence:

- 1) Cheri forwarded a draft of the news letter to the board for review.

**Approval of the Minutes of the Previous Meeting:** *Phil moved to accept the previous meeting's minutes as mailed. Cheri seconded. The motion was approved unanimously.*

**Financial Report:** Kirk reviewed the previous month's Financial Reports. *Phil moved to accept the previous month's Financial Reports as reviewed. Cheri seconded. The motion was approved unanimously.* Kirk indicated that he would check the 2 Verizon payments which are normally around \$40.

### Previous Month's financial report:

Date	Num	Memo/Description	Amount	
1/31/2014		INTEREST PAYMENT	1	
1/31/2014		Paychex Payroll Taxes	382.01	
1/31/2014		DEPOSIT	7,649.50	
1/30/2014	DD	Barbara Abel	Water Plant Operator	1,096.20
1/21/2014	4094	Tiffany Epperly	Postage	36.80
1/21/2014		Paychex Payroll Taxes		159.66
1/21/2014	308	Tiffany Epperly	Treasurer	271.45
1/16/2014	4093	Verizon		87.89
1/15/2014	4091	PayChex	payroll services	113.07
1/15/2014		Beardsley Bridge Loan		1,169.12
1/15/2014	4092	San Jose Water Co.	Raw Water	948.83
1/13/2014	4085	Calif. Dept. of Health		354.00
1/10/2014	4086	PG&E		439.27
1/10/2014	4084	Scurich	Company Insurance	2,945.00
1/9/2014	4087	Verizon		83.18
1/8/2014	4090	Rural Supply	Misc. Parts	51.08
1/8/2014	309	Jo Thorson	General Canyon Labor	82.21
1/7/2014		PAYPAL TRANSFER		184.19
1/2/2014	4083	Mountain View Services	Filter Maintenance	2,810.00
		Total Deposits	7,834.69	
		Total Checks	11,029.77	
		General Fund	134,165.21	
		Market Rate	8,172.15	
		Total	142,337.36	

**Previous Months Delinquencies:**

Gayelynn Miller \$570.00

**Community Water Usage for the Month (gallons per day):**

	Sept	Oct	Nov	Dec	Jan
Filter out (Into Tanks)	12198	11343	10896	9655	8918
Past Midpoint	6277	5560	5100	4857	4457
Laurel	2477	2593	2421	2262	1814
From San Jose Water Co.	9025	8682	8238	6958	6417
From Spring Box	3957	3453	3182	3018	2799

**Water Quality Report:** Water test absent of coliform for the previous month.

**Staff Report:**

- 1) Barbara reported that pressure decay ratings on the filter have risen to above 1 point recently. Barbara has arranged for Mountain View Services to come out in late March from Colorado to evaluate the situation.
- 2) The filter is not registering flow correctly.

**New Business:**

- 1) The board requested that a termination notice be sent to 19160 Beardsley Rd.
- 2) Cheri presented a wireframe of the Lake Canyon website landing page to the board. The board reviewed and gave recommendations. Cheri will call James Dizoglio to work with her on the website. James was kind enough to volunteer some time to assist the community with the site.
- 3) The Board discussed what a great job the county did with their clearing effort last year as a result of the FireSafe program. The FireSafe council provides free Chipping Programs for residents of eligible communities. *Phil moved to approve a donation to the FireSafe program of \$500. Cheri seconded. The motion was approved unanimously.*
- 4) The Board discussed several response issues with our current legal council, Jorgenson, Siegel, McClure & Flegel, LLP and the existing service levels we have with them. Kirk indicated that he had discussed these issues with Dan Siegel and was assured the response issues would be addressed.
- 5) The Board discussed the cross-connection requirements and determined that the requirements should be added to the bylaws. This discussion will continue at the next board meeting. Plumbing cross-connections are defined as actual or potential connections between a potable and non-potable water supplies within the community.
- 6) The Board discussed the increasingly frequent signs of the ongoing drought in California. The Board suggested ways of encouraging the community to conserve water and discusses possible water rationing approaches.

**Old Business:**

- 1) The board reviewed the list of outstanding meters to be installed in the Canyon. Phil requested a list from the Treasurer of meters that have been billed through escrow and their addresses. Stacey was asked to obtain a cost per meter bid to install the balance of the meters.
- 2) Barbara distributed a list of continuing education classes to the Board pertaining to AB240.
- 3) The board will defer the 19521 Manzanita Drive to council.

**Adjournment:**

*Phil moved to adjourn the meeting to March 3, 2014 at 19605 Manzanita Drive following the CSD meeting. Cheri seconded. The motion was approved unanimously. The meeting adjourned at 8:45pm.*