

Lake Canyon Community Service District

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BOARD MEETING MINUTES: August 20, 2018

Kirk called the meeting to order at 7:08 PM at the Filtration Plant.

Attending Board members: Kirk Epperly, Phil Abel, Bryan Cameron, and Bud Everts.

Also present: Stacey Johnson (GM). A conference line was opened but none of the callers identified themselves.

Communication and correspondence:

1. The Tax Roll has been posted and mailed to the community with no responding comment.

Approve of last meeting minutes:

1. After review of the previous months minutes ***Bud moved to approve the July minutes as mailed. Phil seconded. Motion approved unanimously.*** The board asked that the July 9th CSD community meeting minutes be mailed, although there was no quorum, along with this set of minutes.

Approve of last month's financials:

1. After review of the financial report package including the P&L, Balance sheet, and the bank statement for July 2018 ***Bud moved to approve the Financials. Bryan seconded. Motion approved unanimously.***

Operations Report:

1. The board reviewed the new electrical quote from Charles Perkins for both the switch panel move and the completion of the parcel generator switches of \$7810. The board requested that the GM consider the proposals for a combined cost of as close to \$7100 as possible.
2. Kirk did some research on the Marshall CSD billing model in Marin. The CSD is approximately the same size complexity as the Lake Canyon CSD. The board discussed some aspects of Marshall's ordinance.
3. Leach field tank evaluation by Questa - Questa has not responded after multiple requests for the report since June. Kirk will attempt to contact Norm Hantzsche for the report.
4. Dan Siegel has not responded to several requests for status on the analysis of the 2 building use cases. Kirk will attempt to contact Dan. The board will research other attorneys with Proposition 218 experience. Bud mentioned BBKlaw.com and Clearwater.
5. The board requested that the topic "Tank Lid Access" be placed on next month's agenda.

Adjournment:

Bryan moved to adjourn the meeting to September 10, 2018 at the Filtration Plant (19605 Manzanita Drive). Phil seconded the motion. Motion Approved Unanimously. Meeting adjourned at 8:25 P.M.

Note to the community: Please review these important septic tank guidelines:

- Do not pour grease or cooking oils down the sink drain because they solidify and clog the tank filter.
- Don't allow paints, motor oil, pesticides, fertilizers or disinfectants to get into your septic system. These chemicals can kill the microorganisms which decompose wastes and can damage the soil in the drain field.
- Do not use caustic drain openers for a clogged drain. Instead use boiling water or a drain snake to free up clogs. Clean your toilet, sinks, shower and tubs with a mild detergent or baking soda rather than the stronger and potentially system-damaging commercial bathroom cleansers.
- If a water softener is used in the home, the salt recharge solution should not be allowed to enter the system.
- Do not flush non-biodegradable materials such as swiffer sheets, baby wipes, dryer sheets, plastics, disposable diapers, sanitary napkins and applicators, or condoms—they rapidly fill up the tank and will clog the system.
- Do not use a kitchen garbage disposal—it increases the amount of solids in the tank, making them slower to decompose.
- Clean the lint filter on your washing machine preferably before every load.
- Fix all leaking fixtures within your home. A leaking faucet or toilet can add hundreds of gallons of additional water per day into our system.