

Lake Canyon Community Service District

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BOARD MEETING MINUTES, January 16, 2017

Kirk called the meeting to order at 7:04 PM at the Filtration Plant.

Attending: Kirk Epperly, Phil Abel, Bud Everts and Stefaniya Becking.

Also present: Stacey Johnson.

Communication and correspondence:

1. AB 1234 - Mandatory ethics training.
2. Letter from John Lipka.

Approve of last meeting minutes

1. **Approval of the previous meeting minutes (November 2016).** *Bud moved to approve the previous months minutes. Phil seconded. Motion approved unanimously.*
No meeting was held in December.

Approve of last month's financials

1. After review of the financial report package (below) for November 2016 to date *Bud moved to approve the Financials. Phil seconded. Motion approved unanimously.*
 - a. Balance Sheet as of January 16, 2016
 - b. Profit and Loss for December 2016
 - c. Bank Reconciliation Report – period ending 12/31/2016
2. US Bank - payoff. The board suggested that we try and get a payoff balance that indicates zero due. Stacey will pursue this approach.
3. Stefaniya inquired as to the status of the grant made to the Mutual Water Company in 2004. Bud indicated that the subject was discussed at the last Water Board meeting and it was not clear as to the intent of the board to repay the grant. Stefaniya asked for the supporting documentation on the agreement.

Operations Report:

1. APN 544-12-061 construction project – The board discussed the letter from John Lipka and agreed that all future communication between Mr. Lipka and Questa should go through the CSD Operations Manager. Stacey will send a response to the communication.

Old and New Business:

1. The Board discussed the online ethics training that is offered by the California Special Districts Association as part of their normal membership fee. Stacey was asked to send out a reminder and instructions on how to take advantage of the service.

Adjournment:

Bud moved to adjourn the meeting to February 13, 2017 at the Filtration Plant (19605 Manzanita Drive). Phil seconded the motion. Motion Approved Unanimously. Meeting adjourned at 9:30 P.M.