

Lake Canyon Mutual Water Company

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BOARD MEETING MINUTES: September 24, 2014 – Special Session

Bud Everts called the meeting to order at 7:05 PM at the Filtration Plant.

Attending: Bud Everts, Rebecca Cabral, Terry Truong and Jeremiah Wright.

Also present: Phil Abel, Kirk Epperly, Andi Henke, Alice Breeze, Dave Neves and Stacey Johnson.

Communication and Correspondence:

- 1) Dave Neves submitted a proposal to lease a portion of his property to support the emergency tank.

New/Old Business:

- 1) The Board discussed the need to reestablish the executive team. *Terry Truong made a motion nominate Bud Everts as President. Rebecca seconded. The motion was approved unanimously. Jeremiah made a motion nominate Rebecca as Vice President. Terry seconded. The motion was approved unanimously. Rebecca seconded. The motion was approved unanimously. Rebecca made a motion nominate Jeremiah as Treasurer. Bud seconded. Discussion ensued.* Jeremiah indicated that he estimated that 25-35 hours a month would probably be required after the initial time needed to come up to speed. Jeremiah indicated that he would require \$35/hr to accept the position and needed to see a formal job description prior to accepting. The board discussed the desire to separate the Treasurer's position and the Board position. The board discussed our current system and how the accounting and billing were split between Tiffany Epperly and book keeper. *Bud Everts made a motion to approve \$1400 for Jeremiah to work with the current accountant to develop a recommendation for a accounting system process to meet the boards needs. Terry seconded. The motion was approved with Jeremiah abstaining.*
- 2) The board discussed the emergency tank placement and the various location alternatives, all of which are adjacent to the San Jose Water access gate at 19525 Beardsley Rd. The first location is on LCMWC property across the access road from the LCMWC vault. The second location is on the grade of the access road next to the vault. The third is next to the vault below grade of the road (at the grade of the pump and vault). Kirk indicated that he would prepare an RFP for all three locations including the tank, pad, labor, and materials. The board discussed Dave's proposal. Dave apposed the placement of the tank on the first and second locations due to esthetics.
- 3) The board discussed the need for knowledge transfer from the experienced past board members to the new members. Bud thanked the previous board members in attendance for their service. Phil indicated that he would be happy to work with the new board to bring them up to speed on the water filtration plant operations and other historical information that he had been involved in. Phil mentioned that Barbara was planning on retiring perhaps a year out and Rebecca showed interest in filling the position after training.
- 4) The board discussed the community Water usage Report. Phil pointed out that the upper Beardsley usage is high by about 300 gallons per day. Phil recommended checking this by segregating that portion of the line and vetting the flow. Phil and Bud volunteered to work on this issue next week.
- 5) The Board discussed the Emergency Water Grant with Andi. Andi had made a tremendous amount of progress on the grant submittal. She indicated that the hydrologist would be looking at the hydrology scope language and she wanted to give Brian Dailey (State Board) a heads up that the grant documents coming his way. Andi also indicated that the board should notify Eric Lacy (local RWQCB) to let him know the Board is looking at providing the costs for the water storage and that the updated costs are likely to be sent in this week? Andi suggested that the board request that Eric let us know when the conference call discussing the funding request between the local district office and the State RWQC Board would take place so a board member could participate.

Adjournment:

Bud moved to adjourn the meeting to 7 PM October 8, 2014 at 19605 Manzanita Drive. Rebecca seconded. The motion was approved unanimously. The meeting adjourned at 10:35 PM.