

BOARD MEETING MINUTES: September 10, 2019

LAKE CANYON MUTUAL WATER COMPANY

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Meeting was called to order by Kenji Morita at 7:14 p.m.

Board Members present: Kenji Morita, Jim DiZoglio

Others in attendance: Bud Everts, Barbara Abel By phone: Rebecca Cabral, Casey Farrand, Wais Achak

FINANCIAL REPORTS

Wells Fargo Bank Statement – August 31st: **\$172,354.97**

Management Report, Bank Statement, Bank Reconciliation, Accounts Receivable reviewed.

Researched alternatives to Quickbooks.

Jim motioned to accept financial report, Rebecca seconded.

REPORTS: WATER, STAFF, PROJECT, MAINTENANCE

Daily Water Usage, per household per day: Current Month: 118 gal. Prior Month: 112 gal. Prior Year: 114 gal.

Spring Flow: slowing down, supplying ~79% of canyon needs. SJ Water raw creek water .75 cents per gallon.

Bi-weekly & monthly water quality tests to Santa Clara County Health Lab: All passed.

Maintenance: Used rocks and sand to smooth Beardsley Rd. laterals.

Fixed water leak at Manzanita fire hydrant. Need to document communication protocol.

Travis Hinkle covered for Bud from Sept. 6 – 9. Will also cover Sept. 17 – 23.

Tom Newhall tightened bolts: Beardsley bridge. Will replace gate valve. Consider new cut-off valve

Communication and Correspondence

Email to community: paving schedule, board member interest

Will send proxies and absentee ballots for Sept. 28th Members Meeting by Saturday, Sept. 14th.

Working with high-school student on feasibility of water conservation and monitoring, including our Radio Frequency Identification (RFID) system for monitoring our meters.

Business

1. High-Speed Internet: Lake Canyon

- a. Comcast completed their survey of Lake Canyon. They are deciding on Friday if they will build infrastructure for services in our canyon. They would like to know what sorts of services the community would sign up for? Are we interested in business services, phone, tv and internet. See Comcast website for packages.

2. Pipeline Replacement Project: 2019

- a. Costs: same as prior month
- b. Paving schedule: October 28 - November 1; Vu will contact Corey re: change to Oct. 7 - 11
- c. Member reimbursement for damage: Vu will follow up
- d. Next phase: Laurel Drive, Oak Court, lower Beardsley Road

3. CSD Reserves, Prop 218 Costs, Payment from LCMWC

- a. Vote 3-0 to send one-time payment of \$10k to delay CSD assessment. Over the course of the next year, LCMWC and CSD to work together to plan Lake Canyon Priorities.

4. Storage shed: discussion about possible relocation; defer to future meeting

5. Laurel Drive curve; defer to future meeting

6. Discussion of Board member elections: absentee ballots, candidate info

7. Billing of unimproved lots. Rebecca will bring info to future meeting

8. Meter Readings: Fri., September 13th, October 18th

9. October board mtgs: Tuesday, Oct. 1st (Board Transition Mtg) Tues., Oct. 15th

10. Annual Fall Meeting & Oktoberfest, Sat., Sept. 28th, 4 - 10 p.m., 19451 Beardsley

- a. Agenda Bud
- b. Supplies: Bud / Jim
- c. Tables / Setup: Rebecca

Possible future topics

Traffic and Pedestrian Safety

Community Park

Survey Markers status

\$100k grant from LCCSD to LCMWC

SJ Water: Arrange mtg. with Bill Tuttle, SJW and Rebecca re: future supply, Riparian rights. Access to creek water

Billing of unimproved lots

Process for road improvement and safety.

- a. Consult fire department on widening and requirements.
- b. Canyon survey: cost to map the middle of the road.
- c. Fire safety: Canyon exit, walk area 2020 plan

Jim motioned to accept the meeting minutes, Kenji seconded. Meeting adjourned at 8:50 p.m.

Next meeting: **Tues., Oct. 1 (Board Transition Meeting), 7 p.m.** at Water Treatment Plant, 19605 Manzanita Dr.

To remotely join any monthly board meeting: **Call-In #: (844) 801-6666 NOTE NEW # Access Code: 987178#**