**Lake Canyon Mutual Water Company**

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**BOARD MEETING MINUTES: July 20, 2016**

PUBLIC FORUM Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction, provided the matter is not on the agenda or pending before the Board.

**Call to Order:**

Meeting called to order at 7:15PM by Rebecca Cabral, President.

**Roll Call:**

Bud Everts, Treasurer; Kirk Epperly, Board Member, and Marco Casillas, Board Member.

**Approval of Previous Minutes:**

Pending review of July 13, 2016 minutes.

**Financial Reports:**

Reviewed at the July 13th meeting.

**Water Report:**

Reviewed at the July 13th meeting

**Project & Maintenance Reports:**

Yearly maintenance program was discussed, schedule is still being worked on. Kirk Epperly and Marco Casillas to work with Jeremiah Wright for upcoming projects and priorities.

**Communication & Correspondence:**

Reviewed at the July 13th meeting

**Staff Reports:**

No reports

**Business:**

1. Second Unit Policy information and how to move forward
	1. Kenji M. has presented several different models for water usage, models to be worked on and further discussed in the next August meeting, model to be also discussed at the annual meeting.
	2. A committee outside of the board may be formed to help with the model
2. Water Line Replacement-Engineering Study (6” Line)
	1. 60% Drawings have been completed with comments from the Water Board. Drawings to be sent to the State Water Department for review and discussion.
3. Late Payment Dues - $10 fee was changed to a $20 late fee, Bud Everts made the motion and Kirk Epperly Seconded the motion, the motion passed unanimously.
4. Office Election Process: September Annual meeting will have officer elections for those who wish to volunteer to run as an officer
5. Surveys and Recordings: there have been several community members who recently had surveys recorded, Kirk Epperly to follow up with survey companies to see if the Water Board can obtain an Overlay Map of the surveys to add to the Water Board parcel layout map.
6. Traffic Safety: It was discussed that a Traffic Committee be formed to help gather opinions and thoughts from the community members for future Traffic Safety. Several community members have already reached out with opinions. Members will be reached via email to coordinate future committee. We have had a large rise in younger children and kids in the community, the Water Board would like to continue to be proactive with Traffic Safety throughout the streets like adding additional signage, mirrors at blind turns, additional speed bumps, fire lane striping and markings.

**Possible Future Topics:** 1. Volunteers: Finance, Grants, Communication, 2nd spring

**Assign next meeting agenda items.**

**Next Meeting & Adjournment:**

Kirk Epperly made a motion to adjourn the meeting and reconvene on Wednesday, August 17, 2016 at 7:00PM at the Lake Canyon Mutual Water Company Filtration Plant. Bud Everts seconded the motion. The motion passed unanimously. The meeting adjourned at 9:06pm