

Lake Canyon Community Service District

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BOARD MEETING MINUTES, October 10, 2016

Kirk called the meeting to order at 7:10 PM at the Filtration Plant.

Attending: Kirk Epperly, Phil Abel, and Bud Everts.

Also present: Stacey Johnson.

Communication and correspondence:

1. Santa Clara County quarterly investment report (emailed to Board).

Approve of last meeting minutes

1. **Approval of the previous meeting minutes (August 2016).** *Bud moved to approve the previous minutes. Phil seconded. Motion approved unanimously.*

Approve of last month's financials

1. After review of the financial report package for September and October 2016 (below) *Phil moved to approve the Financials. Bud seconded. Motion approved unanimously.*
 - a. Balance Sheet as of August and September 2016
 - b. Profit and Loss for July, August and September 2016
 - c. Bank Reconciliation Reports for August and September 2016
2. COA – Old Netbank balance removed. Old Payroll Tax Payable balance removed.
3. The US Bank – Stacey requested formal payoff acknowledgement from the bank.
4. Reviewed the SSC GL account report for Period 2 which included the US Bank pay off balance.

Operations Report:

1. Beardsley Road Bridge – Effluent line encasement. Of the three bids requested from Kevin Cunningham, Tom Newhall, & Porter Construction, none responded. Due to the urgency Stacey will perform the work.
2. The Board reviewed the Beardsley Bridge Effluent line encasement plans that Stacey provided.

Old and New Business:

1. New construction project on APN 544-12-061 – The owners have not responded to contact attempts by the CSD since August. Stacey will inform the owners that the CSD is placing his project on hold. Stacey will request the bill from Questa in regard to Questa's time spent to-date interacting with the owners on project related issues.

Adjournment:

Phil moved to adjourn the meeting to November 14, 2016 at the Filtration Plant (19605 Manzanita Drive). Bud seconded the motion. Motion Approved Unanimously. Meeting adjourned at 8:12 P.M.