

# Lake Canyon Community Service District

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## **BOARD MEETING MINUTES: November 13, 2018**

Kirk called the meeting to order at 7:10 PM at the Filtration Plant.

Attending Board members: Kirk Epperly, Bud Everts and Terry Truong.

Also present: James Freeman, John Lipka, Stacey Johnson. A conference line was opened but there was no participation.

### **Communication and correspondence:**

1. Questa on Jetting of the 4 leachfield laterals that were in operation.
2. Phil Abel has verbally indicated that he plans to retire from the board

### **Consent Calendar – (Consisting of financials and minutes)**

***Bud moved to approve the Consent Calendar. Terry seconded. Motion approved unanimously.***

### **Operations Report:**

1. Leach field tank evaluation by Questa - Questa indicated that they would research the viability of the I-beams solution with a contractor that they work with in Sonoma. No word back on their research.
2. Purchase of a EU700I generator: ***Terry moved to approve the purchase of the generator. Bud seconded. Motion approved unanimously.***
3. The phone policy: The board agreed to terminate the conference call 20 minutes into the meeting if no participants are on the line.
4. Prop 218 consulting companies: Estimates for the cost of a Fee Study to determine the CSD bill rate.
  - a. Tim Seufert with NBS indicated that a ballpark estimate of the Fee Study cost would be around \$15,000-\$20,000.
  - b. John Bliss with SCI Consulting indicated that a ballpark estimate of the Fee Study cost would be around \$19,500.

### **New/Old Business:**

1. John Lipka communicated to the board that he thought he should have visibility into what Questa's rates are for their staff. The board agreed to get those rates to John via email shortly.
2. Sherri Wood bookkeeper: ***Bud moved to approve the transfer of the bookkeeping from in-house to Sherri Wood at \$55/hr. Terry seconded. Motion approved unanimously.***
3. The board requested that the Yahoo lakecanyoncsd account be created in Gmail and a transfer of use occur.

### **Adjournment:**

***Bud moved to adjourn the meeting to January 8, 2019 at the Filtration Plant (19605 Manzanita Drive). Terry seconded the motion. Motion Approved Unanimously.*** Meeting adjourned at 8:58 P.M. \*\*\* The meeting date is being changed from the second Monday to the second Tuesday of the month \*\*\*