

# BOARD MEETING MINUTES: November 27, 2018

## LAKE CANYON MUTUAL WATER COMPANY

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[www.lakecanyon.com](http://www.lakecanyon.com) <https://www.facebook.com/Lake-Canyon-Community-1609908262579109>

Meeting was called to order by Vu Dang at 7:08 p.m.

Board Members present: Hany Klein, Jim DiZoglio, Kenji Morita, Rebecca Cabral, Vu Dang

Others in attendance: Phil and Barbara Abel, Bud Everts, Shakila Reshtoon (via telecon)

### FINANCIAL REPORTS

Wells Fargo Bank Statement – Sept.30th Balance: **\$259,764.59**

Management Report, Bank Statement, Bank Reconciliation. Accounts Receivable reviewed. No members are more than 30 days past due.

Kenji moved to accept the Financial Report. Rebecca seconded. Passed 4 – 0.

### REPORTS: WATER, STAFF, PROJECT, MAINTENANCE

Daily Water Usage	Current Month	Oct 2018:	113 gallons per household per day
	Prior Month:	Sept. 2018:	116 gallons per household per day
	Prior Year:	Oct. 2017:	104 gallons per household per day

Spring Flow rate – Nov. 27: 2.9 gallons per minute (~ 4200 gallons per day).

Bi-weekly & monthly water quality tests to Santa Clara County Health Lab: All passed.

Needed Maintenance: Bud will notify Tom Newhall.

1. Speed Bumps painted: should be diagonal.
2. Manzanita Dr. above Water Treatment Plant needs repair.
3. Bridge wood railing at 19400 Beardsley bridge.

If you have problematic blockage of the creek, notify the board via email.

### Communication and Correspondence

San Jose Water Co., Bill Tuttle: Lake Ranch Reservoir dam repair status

Scurich Insurance: Property Insurance renewal application: Jan. 2019

SWRCB representative, Phil Dutton will be coming to do an annual inspection. Date still TBD

### Business

1. Pipeline Replacement Plan: 2019
  - a. Vu: Plans. Will share with Tom Newhall.
  - b. Jim and Vu will talk to Streeter Group about engineering costs for 19291 Beardsley bridge.
  - c. Bud will investigate the possibilities for a low-interest / subsidized loan. Rebecca talked to Las Cumbres who received \$2,000,000 grant. Phil Dutton with SWRCB has grant info.
  - d. Rebecca contacted Kevin Cunningham and Tom Newhall. They are available for this upcoming spring / summer
2. Capital Improvement Plan: 2018 – 2023 (ongoing)
3. CPA Tax Preparer: Robert Lee & Associates – Scott Smead. Fees are estimated to range from \$2200 to \$2500 for tax preparation, plus approximately \$2000 in consulting fees to file properly. They are experienced with water companies, and came in lower than the other company's estimate of \$4500 - \$6000 for annual preparation only.
4. San Jose Water: Merger status. Connecticut Water shareholders approved a merger with San Jose Water Group on Nov. 16. Expect regulatory approval by Dec. 17. Expected to be effective in 1<sup>st</sup> quarter of 2019. Bud will reach out to Curt Reyer with Jim and Rebecca as supporting board members to discuss SJWC timeline and requirements for connection.
5. Fire Safety: Canyon exit, Emergency communication. Will investigate work required.
6. Board Member AB54 training: AB54; due by March 2019. Jim completed.
7. Fire Lane Painting: Canyon Map. Will publish fire lane locations in December. Work in spring / summer 2019.
8. Meter Readings Schedule: Nov. 16 done Next: Dec. 21

### Next meeting agenda items:

Survey of canyon.

Approved tonight's Meeting Minutes, Jim moves, Rebecca seconds, passed 3-0.

Meeting adjourned at 9:47 p.m.

Next meeting: **Tuesday, December 18, 2018, 7:00 p.m. at Water Treatment Plant, 19605 Manzanita Drive**

**To remotely join any monthly board meeting: Call-In #: (515) 604-9061 Access Code: 987178#**