

# BOARD MEETING MINUTES: July 12, 2017 – DRAFT (UNAPPROVED)

## LAKE CANYON MUTUAL WATER COMPANY

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[www.lakecanyon.com](http://www.lakecanyon.com) <https://www.facebook.com/Lake-Canyon-Community-1609908262579109>

Meeting was called to order by Kirk Epperly at 7:09 p.m.

Board Members present: Kirk Epperly, Rebecca Cabral, Kenji Morita, Frank Becking

Other people in attendance: Bud Everts, Barbara Abel, Phil Abel.

**APPROVAL OF MEETING MINUTES:** Kenji moved to approve the minutes. Frank seconded. Passed 4 - 0.

**FINANCIAL REPORT:** Bud Everts presented the report. Wells Fargo balance is \$287,966.61 as of June 30, 2017, up from \$280,941.20 on May 31, 2017.

Details of the report can be found posted to the Lake Canyon website.

Frank moved to accept the Financial Report. Kenji seconded. Passed unanimously.

Noted that at May board meeting, Frank moved, and Kenji seconded, to accept the LCCSD taxation on condition that the CSD pay the monthly internet fee.

Kenji moved that Bud to work on a new Chart of Accounts. Bud will present past dollar commitments to Road Reserve account. Frank seconded. Passed unanimously.

Board directed Bud Everts to follow Late Policy and demand \$571 by end of July 31, 2017 to be current to avoid termination. \$500 paid to LCCSD to be determined in the future.

**MONTHLY WATER USAGE:** Presented by Kirk Epperly. 100% of water came from our spring. 0% from SJ Water Co. Average Water Usage per meter was 103 gallons per household per day in June, up from 91 gallons in May.

**PROJECT REPORT:** Water quality test was fine.

**COMMUNICATION:** Karen Nishimoto from the State Water Resources Control Board conducted our Sanitary Survey inspection on June 6<sup>th</sup>. Overall, inspection went well. We will be receiving a Findings Letter shortly.

### **BUSINESS**

#### **Status of new 6-inch Water Line: Lower Canyon –500 feet**

Bud will contact Karen Nishimoto to get state review of plans to repair current pipeline.

Bud will contact Marco to seek other bids.

Emergency meeting of board to be scheduled at date TBD to review feedback and bids.

Bud will research state regulations to assure that 500 feet repair per year is allowed by state regulation. Report to board at June board meeting, and determine if legal review is necessary.

The board has a \$100k budget on a Time and Materials budget, and the board will be doing an in-process review.

Board will gauge interest from other firms, besides Tom Newhall and Kevin Cunningham, in bidding for work via social media, website, in addition to checking with John Lipka regarding his experience in getting bids.

Tentatively scheduled to begin work in mid-July below 19400 Manzanita.

Materials staging will be above 19400 Manzanita. Road may be closed weekdays from 8 a.m. to 5 p.m. for about 2 weeks.

Kirk will talk to San Jose Water Company regarding future access to their water supply.

Waiver Request – John Lipka: approved effective July 1, 2017

Meter Reading through payroll by Board Members for Workers Comp.

Frank moved, and Kenji seconded to hire Kirk at \$25 per hour. Approved 3-0 Kirk abstained.

Frank moved, and Kenji seconded to hire Rebecca at \$25 per hour. Approved 3-0 Rebeca abstained.

Restroom for worker use in canyon was deferred until more info is available regarding purchase and cost.

Budget and Capital Improvement Plan: 2017 – 2018: To be discussed at August mtg.; projecting costs.

AB54 & AB240 Ethics Training for Mutual Water Systems: online July 17. Bud will email li

Fire Lanes – striping: will continue discussion about enforcement.

Signs status – Marco Casillas

Members Meeting: Saturday, Sept. 23 – Board candidates, elections      Bud  
Call for board candidates: Billing, Social media, website

Billing: Will continue to promote email billing and reducing mailed bills.

Dues: Discussion about offering discount for pre-paid payments.

Kenji moved, Frank seconded to hire an engineer to evaluate roads for needed repairs. Vote was 2 – 2 . Did not pass.

August meeting: Discuss Capital Improvement Plan with cost data.

Next emergency meeting to discuss pipeline project: TBD:

Frank moved and Rebecca seconded to adjourn to August 9, 2017 at 7:00 pm at the filter site. Passed unanimously.

Meeting adjourned at 9:56 p.m.