

# Lake Canyon Community Service District

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## **BOARD MEETING MINUTES, November 13, 2017**

Kirk called the meeting to order at 7:03 PM at the Filtration Plant.

Attending: Kirk Epperly, Phil Abel, Bryan Cameron, Bud Everts, and Stefaniya Becking.

Also present: Stacey Johnson.

### **Communication and correspondence:**

1. Questa passed along a company specializing in "Reserve Study" reporting.
2. Questa passed on the names of two similar sized wastewater systems that have recently had Capital Improvement plans done professionally.

### **Approve of last meeting minutes**

1. **Approval of the previous meeting minutes (October 2017).** *Phil moved to approve the previous months minutes as mailed. Stefaniya seconded. Motion approved unanimously.*

### **Approve of last month's financials**

1. After review of the financial report package for October 2017 *Phil moved to approve the Financials. Stefaniya seconded. Motion approved unanimously.*
2. The board discussed the Capital Improvement Plan draft v1.0.

### **Operations Report:**

1. The Board discussed the generator enclosure that Tom Newhall had started. Bud contacted Tom and Tom said he could get to it in October. Kirk indicated that he would reach out to Tom to get a status.
2. The Board discussed the completion of the generator cut-over switches. Stacey indicated that he had contacted a new electrician and instructed him to install a switch and generator plug at 19211 Beardsley as well as upgrade the existing plug at 19141 Beardsley. Two different types of locking switches will be installed at each location so the board can evaluate the two.
3. Leach field tank – Stacey requested that Quest supply a proposal for the terrain and soil condition analysis work they recommended.

### **Old and New Business:**

1. The board continued its discussion around the current billing model. The board reviewed the clarity of the current multi-building policy and whether it could be made more distinct. Stefaniya mentioned that Kenji Morita offered to work on the "Structure and Rates" figures if requested. The Board agreed to focus next month's meeting entirely on the Billing Model issue. Stacey was asked to provide the Reserve Study quote if available and to supply the board with the current ordinances prior to next month's meeting in order to prepare for the discussion.
2. The Board requested that the owners of 19525 be responded to regarding their request to eliminate the service fee of their second building by indicating that the Board is reviewing the current billing model.

### **Adjournment:**

*Phil moved to adjourn the meeting to December 11, 2017 at the Filtration Plant (19605 Manzanita Drive). Bud seconded the motion. Motion Approved Unanimously. Meeting adjourned at 9:15 P.M.*