

# Minutes: Lake Canyon Mutual Water Co. Board Meeting

Tuesday, December 17, 2019 7:00 p.m. Water Filtration Plant, 19605 Manzanita Dr., Los Gatos CA

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PUBLIC FORUM: Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction, if the matter is not on the agenda or pending before the Board.

**Call to Order / Start Conference Call for remote meeting access:** 7:00p.m.

**Call-In #:** (844) 801-6666 Access Code: 987178#

**Roll Call:** Mindi Porebski, Rebecca Cabral, Susan Ady, Jim DiZoglio

Also in attendance: Phil Abel, Barbara Abel

Attending Via Phone: Wais Ahmad, Casey Farrand

Mindi Porebski calls meeting to order at 7:07pm

## FINANCIAL REPORTS

Mgmt Report:

Why are the total 5350 wages listed as \$5179.37 but the vendor summary sheet only lists \$4119.37 in the "Non Specified" (Payroll)"

- Bud to follow up but it may be tax related

What are the office supplies for \$237.82?

- Bud to follow up

Bank account: Paving is done and paid for \$113k in the bank

Switching to a new company in Jan for paychecks. Company that Sherri Wood recommends.

Susan makes a motion to approve financials, Jim seconds. Approved 3-0

## REPORTS: WATER, STAFF, PROJECT, MAINTENANCE

Daily Water Usage, per household per day: 99 gallons / household / day, down -6 gal from last month

Spring Flow 4.1 gal/min, down from 4.3 gal/min last month

Bi-weekly & monthly water quality tests to Santa Clara County Health Lab: Taking place this week

Copper and Lead testing (every 36 months): All 5 homes came back clean "ND" not detectable. Copper in 3 homes, low levels but well within the guidelines

Staff reports:

Mindi Porebski and Susan Ady attended required training. Forward to Bud Everts when the certificate comes.

Casey Farrand will be trained in February

Barbara Abel has been doing contact hours to keep up her distribution certificate. Would the water board reimburse her for keeping up the certification and

Jim makes the motion to approve. Susan seconds.

Bud Everts will be away Dec 31 - Jan 2

Maintenance:

### Completed:

Water: Treatment plan went down. John Lewis suggested a solution and it worked. A fuse related to a motor starter has been tripped. CIP and other maintenance normal.

Roads: Laurel & Oak PG&E work completed. Bridge damage has been reinforced. Bolts tightened. Sewer lids have been picked out. Cleaned drains. Leaves blown and swales cleaned at 19400 Beardsley bridge. Sewer cover by 19500 Beardsley raised.

**Planned maintenance:** Acid clean for chlorine pump is on the maintenance list. Tree trimming along the driveway. Exercise the valves. Compressor filters need to be replaced - they have been ordered and are on the way. Low battery signal on the Verbatim - also being ordered. Mirror on Laurel curve. Erosion near 19500 Beardsley. Repairs of the additional railroad times.

**To add to the maintenance list:** Fir tree behind mailboxes at entry to canyon is leaning - recommendation to have Jim DiZoglio call PG&E and see if we can put any pressure on that.

## Communication and Correspondence

### Business

1. Unimproved lot charges
  - a. Background: Billed once a year, \$50/month. Four properties are currently being billed. More investigation needed by Jim DiZoglio and Rebecca Cabral
2. How to keep cars from parking where it obstructs view
  - a. Low visibility at redwood entry into canyon. Request neighbors please don't park here - 15 ft clearance. Email to go to community. Mindi Porebski to draft email.
  - b. Ideas discussed
3. Laurel curve: idea for signage to limit the length of trucks
  - a. Neighbor discussion took place on Dec 8th. Notes and photos being shared with the board once approved by the president.
  - b. Ideas discussed: widening of road around outside of curve. Fairly intrusive. Other less expensive items discussed such as signage, etc.
  - c. Susan motions that Mindi Porebski and Rebecca Cabral form a committee to continue conversation about signage on Laurel Drive.
4. PG&E underground utilities project
5. Storage shed
  - a. We do know the shed can be reduced in size. Rebecca Cabral and Tom Newhall went through the shed.
  - b. To revisit in the future and will ensure Luke Bolinger is in the conversation.
6. Meter reading dates
  - a. Tentative date Sunday Jan 12th.
7. Emergency earthquake plan: water and propane shutoffs
  - a. Recommendation to form a committee including Susan Ady after Feb to form emergency fire and earthquake

### Possible Future Topics:

Capital Improvement Plan, Traffic and Pedestrian Safety, Community Park, Loans / grants for Water Line Budget, Fire Lanes: striping, Survey Markers status, Unimproved lot charges

**Review and approve today's meeting minutes** Susan Ady moves to approve the minutes, Jim DiZoglio seconds 3-0.

### Create next meeting agenda items:

Joint CSD and MWC meeting Tuesday, Jan 14, 2019 7:00 p.m.

Normal meeting Tuesday Jan 21, 2019 7:00 p.m.

Proposed agenda: to consider adding Pedestrian Safety, Community Park to the existing projects

### Adjourn

Jim DiZoglio moves to adjourn at 9:14 p.m.