

Lake Canyon Mutual Water Company

POST OFFICE BOX 866 LOS GATOS, CA 95031-0866

lakecanyonmwco@yahoo.com

www.lakecanyon.com

BOARD MEETING MINUTES: April 7, 2014

Kirk called the meeting to order at 7:05 PM at the Filtration Plant.

Attending: Phil Abel, Kirk Epperly, and Cheri Salazar.

Also present: Barbara Abel, David Neves, and Stacey Johnson.

Communication and Correspondence:

Approval of the Minutes of the Previous Meeting: *Phil moved to accept the previous meeting's minutes as mailed. Cheri seconded. The motion was approved unanimously.*

Financial Report: Kirk reviewed the previous month's Financial Reports. *Cheri moved to accept the previous month's Financial Reports as reviewed. Phil seconded. The motion was approved unanimously.*

Previous Month's financial report:

Date	Num	Vendor	Memo/Description	Amount
3/31/2014		INTEREST PAYMENT		0.99
3/31/2014	4113	Jorgenson Siegel	question on back flow policy	220.00
3/31/2014		Paychex Payroll Taxes		400.45
3/31/2014		DEPOSIT		7,892.50
3/28/2014	DD	Barbara Abel	Water Plant Operator	1,096.20
3/27/2014	4112	San Jose Water Company		788.16
3/19/2014	4108	Verizon		9.01
3/18/2014	4109	PayChexs	Payroll Services	113.15
3/18/2014	4107	Mountain View Services	Filter Maintenance	2,361.85
3/17/2014		Beardsley Bridge Loan		1,169.12
3/11/2014	4101	Tiffany Epperly	Stamps	19.60
3/11/2014	4098	SC County Heath Dept	Water Tests	40.00
3/11/2014	314	Tiffany Epperly	Treasurer	271.46
3/10/2014	4104	Estates of America	Secretarial / Printing	206.20
3/10/2014	4103	Lake Canyon CSD	Mailing fees 2005~2013	2,959.65
3/7/2014	4102	Cheri Salazar	News letter Printing fees	80.01
3/7/2014	4106	PG&E		417.14
3/5/2014	4105	State Fund	Workmans Comp	219.97
			Total Deposits	7,893.49
			Total	10,371.97
			General Fund	131,544.05
			Market Rate	8,172.55
			Total	139,716.60

Previous Months Delinquencies:

19169 Beardsley \$550

19501 Manzanita \$570

Community Water Usage for the Month (gallons per day):

	Nov	Dec	Jan	Feb	March
Filter out (Into Tanks)	10896	9655	8918	8090	7945
Past Midpoint	5100	4857	4457	3960	3811
Laurel	2421	2262	1814	1646	1651
From San Jose Water Co.	8238	6958	6417	5383	5236
From Spring Box	3182	3018	2799	2997	2709

Water Quality Report: Water test absent of coliform for the previous month.

Staff Report and Maintenance:

- 1) Barbara reported that the following occurred in the last month:
 - a. The chlorine pump failed. A backup replacement pump has been installed until a new unit can be acquired.
 - b. The spring meter failed. The meter was originally installed in 2004. A new replacement meter was installed.
 - c. The vendor which purchased the 2 filter modules that failed last month, Mountain View Services, is being asked to pursue warranty reimbursement from the manufacturer.
 - d. Our Annual Report was completed and sent to the Department of Public Health.

New Business:

- 1) David Neves has been a community water company member since 2010 and has expressed a desire to serve on the board. *Phil made a motion to approve the appointment of David Neves to the LCMWC board. Cheri seconded. The motion was approved unanimously.* Thanks so much for accepting this position, David. The Board appreciates your help.
- 2) New Water Company bank cards have been ordered for Aaron and Cheri. The first use will be to accelerate the hosting payments for the website.
- 3) The board approved terminations be posted for 19169 Beardsley and 19501 Manzanita.

Old Business:

- 1) *Phil made a motion to complete the installation of the remaining meters by the end of 2014. David seconded. The motion was approved unanimously.*
- 2) Kirk indicated that he would prepare the meter installation hardware list and the guidelines for bidding the remaining meters.
- 3) *Cheri made a motion to reimburse board members for class costs associated with State required AB54 and AB240 compliance training. Phil seconded. The motion was approved unanimously.*

Adjournment:

Cheri moved to adjourn the meeting to May 5, 2014 at 19605 Manzanita Drive following the CSD meeting. Phil seconded. The motion was approved unanimously. The meeting adjourned at 8:25pm.

Notice to the community:

The Santa Clara County FireSafe Council (SCFSC) is a non-profit organization focused on protecting the 14 Communities at Risk for wildfire in Santa Clara County. The organization is funded by federal grants, contributions and your donations. SCFSC has a chipping program that will be held in the Lake Canyon community on May 3rd through May 11th. Residences should have received a letter from County Fire with the sign up form enclosed. This form must be filled out and returned to FireSafe, who is funding this project. Residents can not participate without signing up. If anyone needs extra forms the board will arrange for extra copies to be posted at the stop sign.