

# Lake Canyon Community Service District

POST OFFICE BOX 866 LOS GATOS, CA 95031-0866

[LakeCanyonCSD@yahoo.com](mailto:LakeCanyonCSD@yahoo.com) Ph: (408) 834-7745 Ext. 5

[www.lakecanyon.com](http://www.lakecanyon.com)

## **BOARD MEETING MINUTES: October 8, 2018**

Kirk called the meeting to order at 7:02 PM at the Filtration Plant.

Attending Board members: Kirk Epperly, Bryan Cameron, Bud Everts and Terry Truong.

Also present: John Lipka, Stacey Johnson (GM). A conference line was opened but there was no participation.

### **Communication and correspondence:**

1. Questions to Questa on Dosing siphon investigation report
2. Phil Abel has verbally indicated that he plans to retire from the board

### **Approve of last meeting minutes:**

1. After review of the previous months minutes *Bud moved to approve the September minutes as mailed. Terry seconded. Motion approved unanimously.*

### **Approve of last month's financials:**

1. After review of the financial report package including the P&L, Balance sheet, and the bank statement for September 2018 *Bud moved to approve the Financials. Bryan seconded. Motion approved unanimously.*

### **Operations Report:**

1. Charles Perkins (Electrician) completed the installation of the remaining 15 generator switches. Bryan indicated that his switch has not been installed. The GM with validate with Charles.
2. Leach field tank evaluation by Questa - Questa indicated that the urgency of the repair was moderate and that the work could be scheduled for next year. A leach line jetting was recommended however. Questa indicated that they would research the viability of the I-beams with a few contractors that they work with.
3. The completion of the generator enclosure was discussed. The board asked that the generator purchase be placed on the next agenda.
4. The board asked that the phone policy be placed on the next agenda to determine guidelines around meeting conference calls.
5. The board requested that the GM set up conference calls with the two Prop 218 consulting companies that were identified by CSDA.

### **New/Old Business:**

1. John Lipka communicated to the board that he thought it was reasonable that he be able to review the charges that the CSD will pass along in compliance with Ordinance 97-1 section 7.11 associated with his construction project's connection to the system. John reiterated that he felt the estimate of \$2500 for the CSD's engineer to review the plans and participate in the county inspections was exorbitant. The board asked the GM to request all charges that Questa has applied to the CSD in associated with this project. The overall statement of charges to the CSD for this effort will not be finalized until the inspections are complete. John was reminded that Ordinance 97-1 allows for an appeals process upon completion of the work and after the itemized statement is received by the project property owner.
2. As stated to the board and responded to in previous correspondence John reiterated his disagreement with the amount of the \$28k installation fee and that the other members of the community have not paid in that amount over the life of the wastewater system. The board explained that the fee was actually the original cost of the project divided by the number of parcels and they felt it was a reasonable fee amount. John was reminded that the fee is due prior to connecting to the system.

### **Adjournment:**

*Bud moved to adjourn the meeting to November 13, 2018 (the second Tuesday of the month) at the Filtration Plant (19605 Manzanita Drive). Terry seconded the motion. Motion Approved Unanimously.* Meeting adjourned at 8:43 P.M. \*\*\* The meeting date is being changed from the second Monday to the second Tuesday of the month beginning November 13th \*\*\*