

Lake Canyon Mutual Water Company

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BOARD MEETING MINUTES: June 2, 2014

Kirk called the meeting to order at 7:05 PM at the Filtration Plant.

Attending: Kirk Epperly, Dave Neves, and Phil Abel.

Also present: Zso Dizoglio, Charlie Mosher, Sue Lasiker, Heidi Hess, Jeremiah Wright, Rebecca Cabral and Stacey Johnson.

Communication and Correspondence:

- 1) Easement request - There was a request from 19032 Oak to lay interlocking blocks in their driveway up to the existing roadway. The board discussed and requested that the home owner initiate one of the following solutions as a road to paver transition. Either done without removing any of the existing road:
 - a. Install a concrete transition section of 6" wide x 8" deep the width of the driveway (parallel to the roadway), or;
 - b. Install a paver transition strip the width of the driveway parallel to the roadway.
- 2) It was mentioned that an escrow demand may be forthcoming for 19150 Beardsley.

Approval of the Minutes of the Previous Meeting: *Phil moved to accept the previous meeting's minutes as corrected. Dave seconded. The motion was approved unanimously.* The corrections to the 5/5 meeting minutes included "Aaron moved to adjourn the meeting and David seconded". Also remove "Phil" from the 19101 comment. Phil was not involved in a discussion with the owner of 19101 Laurel about the edge of road construction.

Financial Report: Kirk reviewed the previous month's Financial Report. *Phil moved to accept the previous month's Financial Reports as reviewed. Dave seconded. The motion was approved unanimously.*

Previous Month's financial report:

Date	Num	Vendor	Memo/Description	Amount
5/30/2014		Interest Payment		1.04
5/30/2014		PAYCHEX Taxes		329.89
5/29/2014	DD	Barbara Abel	Water Plant Operator	1,096.20
5/29/2014		DEPOSIT		7957.5
5/28/2014	4130	Franchise Tax Board	Form 199 filing fee	10.00
5/27/2014	4122	Tiffany Epperly	Stamps	19.60
5/27/2014	319	Tiffany Epperly	Treasurer	271.46
5/23/2014	4125	Rural Supply	Road Maintenance	104.06
5/23/2014	4127	PayChex	Payroll Services	123.15
5/23/2014	4129	Jorganson, Siegel	Backflow/easement research	1,420.00
5/21/2014	4126	State Fund	Workman's Comp 5/7~8/7	435.50
5/21/2014	4124	PG&E		466.57
5/21/2014	4128	SJ Water Company		671.29
5/20/2014	4121	Verizon		43.92
		Beardsley Bridge		
5/15/2014		Loan		1,169.12
5/14/2014	320	Thom Newhall	General Canyon Labor	1,663.53
5/12/2014	4120	Estates of America	Canyon Labor and printing	251.20

	Total Deposits	7,958.54
	Total Checks	8,075.49
General Fund		137,651.57
Market Rate		8,172.96
Total		145,824.53

Previous Months Delinquencies:

19260 Beardsley \$445 19201 Beardsley \$380 19350 Beardsley \$380
 19120 Laurel \$380

Community Water Usage for the Month (gallons per day):

	Jan	Feb	March	April	May
Filter out (Into Tanks)	8918	8090	7945	8142	8739
Past Midpoint	4457	3960	3811	3810	4267
Laurel	1814	1646	1651	1667	1660
From San Jose Water Co.	6417	5383	5236	4789	5433
From Spring Box	2799	2997	2709	3550	3909

Water Quality Report: Water test absent of coliform for the previous month.

Staff Report and Maintenance:

- 1) Three filter modules were replaced.

New Business:

- 1) The board would like to encourage the community to keep their garbage cans off the asphalt roadway for safety reasons. Preferably the cans should be housed away from the roadway to enhance the aesthetics of the community.
- 2) Phil indicated that the Consumer Confidence Report is due out to the residents by the end of June.
- 3) The Board indicated that they would recommend to the membership at the annual meeting that the monthly dues be increased \$10/month from \$190 to \$200 per month for the upcoming year. *David moved to recommend a dues increase to \$200. Phil seconded. The motion was approved unanimously.*

Old Business:

- 1) LCMWC counsel is currently reviewing the Cross Connection Control Program and adding that to the by-laws. After that task counsel will work on the second unit policy.
- 2) The board discussed considering a road maintenance and repair project consisting of the area from the Beardsley/Laurel stop sign to the cement bridge at 19260 Beardsley, approximately 750 liner feet. This would be funded through the road maintenance fund that has been accumulating \$750 monthly since October 2012.
- 3) The board discussed the possibility of talking to the US Postal Service about lockable cluster mail boxes being used for Lake Canyon.
- 4) Laurel Bridge corner project: The Streeter Group (Engineering firm) submitted a proposal for the structural engineering portion of the project which came in at around \$3k. *David moved to accept Streeter's proposal with a cap of \$4k. Phil seconded. The motion was approved unanimously.* Charlie Mosher would like to extend the wall up his property to the driveway of 19130 Laurel at his own cost if possible.
- 5) The board acknowledged that the website was beginning to take shape and was looking great.
- 6) Meters project: The Board agreed that the meter lines would be ¾" lines for all residents. Kirk will write up the RFP guidelines.

Adjournment:

Phil moved to adjourn the meeting to July 7, 2014 at 19605 Manzanita Drive following the CSD meeting. David seconded. The motion was approved unanimously. The meeting adjourned at 9:15pm.