

# BOARD MEETING MINUTES: NOVEMBER 9, 2016

## LAKE CANYON MUTUAL WATER COMPANY

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Meeting was called to order by Kirk Epperly at 7:04 p.m.

Board Members present: Rebecca Cabral, Bruce Cunningham, Kenji Morita, Kirk Epperly.

Other people in attendance: Barbara Abel, Frank Becking, Bud Everts.

**APPROVAL OF MEETING MINUTES:** The minutes from the two September board meetings and the Member Meeting of September 24<sup>th</sup> were not ready for review from Aaron Behman.

Kenji moved to approve the October minutes. Bruce seconded. Passed unanimously.

**FINANCIAL REPORT:** Bud Everts presented the Financial Report. We have \$264,390.41 in our account.

Details of the report can be found posted to the Lake Canyon website.

Bruce moved to accept the Financial Report. Kenji seconded. Passed unanimously.

**SECRETARY POSITION:** Bruce moved to name Bud Everts as Secretary at \$200 per month, plus \$50 document fee for each escrow. Kenji Morita seconded. Passed unanimously.

**OPEN BOARD POSITION.** Frank Becking expressed interest in filling position. Bruce moved to approve Frank as the new board member. Kenji seconded. Passed unanimously.

**WATER USAGE:** Kirk Epperly presented the Water Report. The average meter use was 90 gallons per day, up from 87 gallons during the prior month. The full report can be found on the Lake Canyon website. Consumption billing begins with the December 1<sup>st</sup> billing, based on consumption from Oct. 21 to Nov. 18.

60% of our water is currently coming from our spring. 40% is coming from San Jose Water Company.

**PROJECT REPORT:** Power Supply PLC was repaired. The leak from the chlorine holding tank was repaired by Tom Newhall. Water quality test was fine. A map of valves will be worked on by Tom Newhall and Rebecca.

**COMMUNICATION:** Ryan from the State Water Resources Control Board proposed an inspection on Wed., Dec. 14<sup>th</sup>.

**DSL at Water Plant:** Frank to research hot spot; communicate to Kirk and Bud.

1. **Agenda Set-up:** Assign next month's items at end of current meeting. Send to board 1 week prior to meeting for final input.
2. **2<sup>nd</sup> Spring Exploration:** The old spring is off our property. There is another that may be on edge of our property. It appears that it may be off our property. Legal research: Frank Becking will both do some further legal research and schedule a time with Phil Abel to sample water for taste and smell, prior to possibly having tested by State of California at \$1500.
3. **Surveys and Recordings:** Kenji will contact JP to find out cost of using his survey.
4. **By-Laws Updates:** Bruce and Kirk will research if By-Laws changes need to be recorded by Department of Corporations. Update regarding prior changes
  - a. Two member meetings
  - b. How board sets fees
  - c. Cross-Connection Policy
  - d. Additional Unit Policy.
5. **Grants for Water Line:** Check with SDRMA agency through Lake Canyon CSD. Rebecca Cabral will contact Andi Henke regarding research. Board will establish range of hourly fees for consulting work.
6. **New Water Line Status:** No update
7. **Fire Suppression - Residential Connection:** Ask Mr. Lipka for Engineering Design with 2-inch service requirement.
8. **Grant:** Discussion regarding \$100,000 Grant from CSD. Will research for Grant documentation to add to LCMWC files.
9. **Financial Reports:** emailed in advance of meeting; approved on Consent Calendar. YTD reports only done quarterly.

Kenji moved to adjourn to December 14<sup>th</sup> at 7:00 pm at the filter site. Rebecca seconded. Passed unanimously.

December Agenda Items: CSD Grant document and payment schedule, Roads Capital Improvement Plan,

Water Line: Cost estimate 500 feet

Meeting adjourned at 9:30 p.m.