

Lake Canyon Mutual Water Company

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BOARD MEETING MINUTES: September 8, 2014

Dave called the meeting to order at 7:10 PM at the Filtration Plant.

Attending: Dave Neves, Rebecca Cabral, Terry Truong and Jeremiah Wright.

Also present: Phil Abel, Kirk Epperly, Bud Everts, Alison Breeze, Andi Henke, Charles Mosher and Stacey Johnson.

Communication and Correspondence:

- 1) The State sent a communication that the \$50k grant that the LCMWC applied for needs to include a detailed budget. The board needs to decide whether an amended application should be submitted or simple update the existing application. Either way the State funds are being allocated quickly.

Approval of the Minutes of the Previous Meeting: *Jeremiah moved to accept the 7/27/14 meeting's minutes as mailed. Terry seconded. The motion was approved unanimously.*

Financial Report: The board indicated that it would pass on the approval of the financial report until the Treasure's position is solidified including the delinquencies and monthly water report.

Water Quality Report: Water test absent of coliform for the previous month.

New Business:

- 1) Phil reported that there seems to be a small leak in the 70k tank. Phil indicated that he will reach the issue and report back to the board. .
- 2) Alison Breeze requested that a email list be created to pass along urgent news to the community.

Old Business:

- 1) The board indicated that the additional Unit Policy continues to be review by our attorney.
- 2) Terry indicated that he would be willing to support the maintenance of the website if required.
- 3) The board discussed the Water usage report. Terry, Rebecca, and Kirk indicated that they were working with the owner of 19170 Beardsley to resolve the properties high water usage. The owner indicated that they would compensate the community if it turned out not to be a leak. Also Phil indicated that the upper Beardsley calculation on the report needed to be checked.
- 4) The board discussed the emergency water tank location. Phil and Kirk volunteered to research new location approaches. Jeremiah and Andi agreed to work on the grant submittal together next week. The board requested that the item be added to next meetings agenda. Kirk agreed to post a notice in the newspaper that the Water Company will be declaring a State of Emergency resulting from the existing drought situation.
- 5) Jeremiah indicated that he was stepping down as Treasurer until a job description was created for the position.
- 6) The board discussed the successful completion of the meter installation and requested that the item be removed from next month's agenda.
- 7) The board discussed how to receive payment from those members that have had meters installed if they have not already paid through an escrow transaction. The board decided to bill \$400 per meter to all individuals that have not previously paid for meter installation. *Rebecca moved to apply a monthly charge of \$50 to those members that require meter payment for eight months beginning as soon as possible. Terry seconded. The motion was approved unanimously.*
- 8) The Laurel Road widening project was discussed. Charles Mosher indicated that he would be willing to share in the engineering expenses. It was mentioned that Bruce Cunningham would be willing share the cost as well. Charles indicated that he would pursue the research of engineering bids

Adjournment:

Jeremiah moved to adjourn the meeting to reconvene in Executive Session following the regular board meeting. Rebecca seconded. The motion was approved unanimously. The meeting adjourned at 9:55pm.

Executive Session:

Dave called the meeting to order at 10:10 PM at the Filtration Plant.

Attending: Dave Neves, Rebecca Cabral, Terry Truong and Jeremiah Wright.

Also present: Stacey Johnson.

Communication and Correspondence:

1) Aaron notified the board via email during the previous meeting that he would be stepping down from the water board as soon as the board has found a replacement. The board discussed Aaron's resignation and potential board member candidates.

Adjournment:

Jeremiah moved to adjourn the meeting to Wednesday 10/1/2014 at 19605 Manzanita Drive. David seconded. The motion was approved unanimously. The meeting adjourned at 10:40pm.