

Minutes: Lake Canyon Mutual Water Co. Board Meeting

Tuesday, January 21, 2020 7:00 p.m. Water Filtration Plant, 19605 Manzanita Dr., Los Gatos CA

lakecanyonmwc@gmail.com <http://www.lakecanyon.com> 408-834-7745 (message)

PUBLIC FORUM: Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction, if the matter is not on the agenda or pending before the Board.

Call to Order / Start Conference Call for remote meeting access: 7:00p.m.

Call-In #: (844) 801-6666 Access Code: 987178#

Roll Call: Mindi Porebski, Rebecca Cabral, Susan Ady, Jim DiZoglio

Also in attendance: Phil Abel, Barbara Abel, Vu Dang

Attending Via Phone: Wais Ahmad

Rebecca calls meeting to order at 7:06pm

FINANCIAL REPORTS

Question as to why propane is listed under 'office supplies' and explanation provided.

Note Paychex: \$157.31, we have switched to Gusto, which has more functionality and about half the cost.

60% of the community paying online. Previously provided incentives to pre-pay the whole year.

Bud to encourage online payment through the email we go out, and provide info from Chase, Citi bank, and Wells Fargo: to get instructions for all major banks. Mindi to put on website.

Mindi makes a motion to approve financials, Jim seconds. Approved 3-0

REPORTS: WATER, STAFF, PROJECT, MAINTENANCE

Daily Water Usage, per household per day: 100 gallons / household / day, change +1 gal / household / day from last month

Spring Flow 4.3 gal/min last month, now ~10.0 gal/min

Staff reports:

Mindi and Susan completed certificates - to get to Bud. Casey taking it next month

Travis Hinkle covered for Bud Jan 1st

Bud taking 2 online workshops on Pathogens and Financial Planning

Maintenance:

Completed:

Plant went off, John Lewis and Phil Abel assisted. There is a switch issue but replacement is on the way.

Leaves blown, lower Beardsley drain cleaned. Swales cleaned and shoveled above 19400

Beardsley Bridge

Ivy: large branch cut

Compressor filter and verbatim battery replaced

Replaced 2 valves with John Lewis, pinned filter, ordered replacement switch, cleaned Y trap on filtration unit, inspected compressor oil, clean, no need to change

Planned maintenance:

Mirrors on upper Beardsley and Laurel curve to be ordered

Inside of Beardsley below 19501 Manzanita

Kent Wozniak to replace railroad ties at 19210 Beardsley

Turbine pump, clean the Y trap, clean blow out valve. To coordinate with next meter reading

To add to the maintenance list:

Can we clear sides of roads for fire protection? We will contact Firesafe Council, as Bud has a contact. If that does not pan out we can look into doing it ourselves.

Chlorine area leak

Communication and Correspondence

Phil Dutton promoted and replaced by George Chien. George has worked for SWRCB for 9 years. He

updated the water quality notification plan, and bacteriological sample siting plan
Bud to get more free sampling bottles
Bud to identify 4 new sampling sites and place on wall with other plans.
Bud to send new form to Rebecca and copy Barbara

Renewed Insurance Policy

Video from Johnsons regarding water flow

Info from Phil: Comcast will be bringing fiber into the community this year, according to a subcontractor who was looking at the poles

Info from Mindi: News says that Frontier will likely file bankruptcy in March

Business

1. Loan Repayment from Lake Canyon Mutual Water Company to CSD: Promissory note for \$8000 per year
 - a. Examples of promissory notes are online
 - b. To wait until Feb and Susan will help outline a draft promissory note
2. Unimproved lot charges
 - a. Some research performed last month
 - b. Stacey might have the information from county lists if he is performing the tax work
 - c. Susan to email her contact to identify unimproved lots
 - d. What we have found is being charged: five unimproved lots
 - i. We are aware of other lots, we need to get the county maps, cross reference
 - e. Plan to identify any non-invoiced unimproved lots and charge all fairly
3. How to keep cars from parking where it obstructs view at Canyon entrance
 - a. Bud put up wood to block parking at the front of the canyon
 - b. Mindi to send community email
4. Laurel curve safety improvement project
 - a. Continue work on signage as agreed in previous meeting and continue discussion with engineers
 - b. Wais shared video with the board of another truck having difficulty navigating the curve and coming off the roadway in Dec
 - c. Remind community in email going out that large trucks should not be sent up Laurel Curve
 - d. Jim to look into fire truck specification for what size they send
5. Meter reading dates
 - a. Feb 23rd, 2020
 - b. Proposed: March 22, April 26, May 24

Possible Future Topics:

Traffic and Pedestrian Safety, Community Park, Loans / grants for Water Line Budget, Fire Lanes: striping, Survey Markers status, (March) Capital Improvement Plan

Review and approve today's meeting minutes Susan moves to approve the minutes, Jim seconds. Approved 3-0.

Create next meeting agenda items: Tuesday, February 11, 2020 7:00 p.m.

Proposed agenda:

1. Unimproved lot charges
2. How to keep cars from parking where it obstructs view at Canyon entrance
3. Laurel curve safety improvement project
4. Plan for Lake Canyon shed update at community park

Adjourn

Rebecca moves to adjourn at 9:49 p.m.