

Lake Canyon Community Service District

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BOARD MEETING MINUTES, May 8, 2017

Kirk called the meeting to order at 7:04 PM at the Filtration Plant.

Attending: Kirk Epperly, Bryan Cameron, Bud Everts and Stefaniya Becking.

Also present: Dennis Abbott, Rebecca Cabral, David Neves, and Stacey Johnson.

Communication and correspondence:

Approve of last meeting minutes

1. **Approval of the previous meeting minutes (April 2017).** *Bud moved to approve the previous months minutes as mailed. Stefaniya seconded. Motion approved unanimously.*

Approve of last month's financials

1. After review of the financial report package for April 2017 *Bud moved to approve the Financials. Stefaniya seconded. Motion approved unanimously.* a. Balance Sheet as of April 30, 2017 b. Profit and Loss for April 2017
2. The board requested that the management financial reports be changed to a version comparing previous year to current YTD.

Operations Report:

1. The leach field tank issue will be addressed in Q2.
2. The main tank generator enclosure is currently being worked on by Tom Newhall.
3. Attempts continue to get quotes from a local electrician for the remaining 7 on lot panel plugs.
4. Slough wall replacement – Rebecca indicated that she would ask her gardeners to bid on dirt removal and cleanup.

Old and New Business:

1. The board discussed two sewer hookup billing use cases. One consisting of two separate buildings on a parcel and a single building with multiple units. The discussion focused on the two building scenario. The board asked Stacey to contact our legal counsel to validate the two use cases.
2. The board asked Dennis Abbott to request that his mother submit a written appeal to the board for a reduction in sewer hookups for 19441 Madrone.
3. David Neves explained his living situation to the board. He indicated that only his family currently lives in the second building on their parcel and requested that his two sewage hookups be reduced to one.
4. The board discussed the billing process and tax roll. Stacey was asked to notify Questa about the history behind the \$75/year unimproved parcel charge and whether any new ordinances have been written by Questa for other recent community systems. After the response is received by Questa the board asked Stacey to get clarity about the "User Classification" and current monthly charges from the CSD's legal counsel. A recommendation was made by the GM that the Mutual Water Filtration Plant be classified as a "Public Building" and be charged a monthly service fee of \$75. The plant is currently being billed as an unimproved lot and disperses approximately 800 gallons of grey water into the sewer system per day. *Stefaniya made a motion that the CSD proceed to notify the LCMWC of the board's intent to change the LCMWC's classification to "Public Building" and begin collecting \$900/year through the Santa Clara County tax roll for the parcel that the filtration plant is currently on effective the next fiscal year. Bryan seconded. Motion was approved with three yes votes and one abstention. Kirk abstained from the vote citing his affiliation with the mutual water board.*
5. The Board discussed communicating in the minutes the fact that community members have the opportunity to dispute any portion on the CSD Ordinances as defined in section 2.06 of Ordinance 97-1 as follows:
Section 2.06 - Relief on Application. When any person by reason of special circumstances is of the opinion that any provision of this Ordinance is unjust or inequitable as applied to his premises, he or she may make written application to the Board stating the special circumstances, citing the provision complained of, and requesting suspension or modification of that provision as applied to his or her premises. If such application be approved, the Board may, by resolution, suspend or modify the provision complained of, as applied to such premises, to be effective as of the date of the application and continuing during the period of the special circumstances.
6. Stacey met with the CSDA Field Coordinator, Colleen Haley, on 5/2 and discussed some of the services they provide.

Adjournment:

Bud moved to adjourn the meeting to June 5, 2017 at the Filtration Plant (19605 Manzanita Drive). Bryan seconded the motion. Motion Approved Unanimously. Meeting adjourned at 9:50 P.M.