

# Lake Canyon Community Service District

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## **BOARD MEETING MINUTES, April 10, 2017**

Kirk called the meeting to order at 7:05 PM at the Filtration Plant.

Attending: Kirk Epperly, Phil Abel, Bryan Cameron, Bud Everts and Stefaniya Becking.

Also present: Dennis Abbott, Stacey Johnson.

### **Communication and correspondence:**

1. Letter to LCMWC asking for status on the annual grant payment.
2. Questa/John Lipka regarding new construction project for APN 544-12-061 (PC 10598-15B).
3. 19515 Beardsley Road invoice and control panel move request sent via certified mail.

### **Approve of last meeting minutes**

1. **Approval of the previous meeting minutes (March 2017).** *Phil moved to approve the previous month's minutes as mailed. Bud seconded. Motion approved unanimously.*

### **Approve of last month's financials**

1. The Board reviewed the financial report package for March 2017. Stefaniya requested that the AP and AR balances be corrected. No motion was completed to approve the financials.
2. The 19515 Beardsley Rd. invoices for \$621 and \$1390.72 were discussed. Stefaniya will reach out to the owners to discuss payment.

### **Operations Report:**

1. In response to Stacey's request of Questa to determine why the second bell siphon is on operational Questa determined that the leach field tank is slowly moving. Questa has been asked to monitor the movement. Questa believes that the malfunction of one of the bell siphons is the result of this movement. Quest has been requested to provide the CSD with a course of action to remedy the movement and correct the bell siphons operation.
2. An additional enclosure is being built next to the existing main tank control panels specifically to house a generator which will be used to power the panels during electrical outages. Kirk, Phil, and Stacey are working on this project. An inverter generator will be used which will not require that the control panel be manually altered during hookup to accommodate the new power source. In the past, the cutover and operational procedure was complex and needed to be constantly monitored and interacted with while the generator was running. During an inspection of the new structure Phil indicated that he noticed remnants of large broken pieces of cement that had been dumped behind the slough wall at some point. Stacey will schedule the cleanout of the slough wall.
3. Bryan and Bud indicated to the Board that they would work with Stacey to define a process to pump down the residential tanks during an electrical emergency. This would involve moving a generator around to the various control panels to power the pumping throughout the community.

### **Old and New Business:**

1. Dennis Abbott explained his mother's housing situation and requested that their annual billing for sewer hookups be reduced from two hookups to one. Dennis explained that the home was rented out as two units in the past. Dennis indicated that he lives in the second unit that does not have a full kitchen and his brother lives upstairs with this mother. The board indicated that they would take the request under advisement and also research the service fee for each of the community's parcels and vet them. Stefaniya and Stacey will set up a time to review the tax roll.
2. An invoice was mailed to the owner of 19505 Beardsley regarding the basin pump seizing incidents on 3/16/2016 and 1/19/2017. A request was also made to relocate the equipment control box back to its original location to support visual or audible identification of an alarm situation. Stefaniya indicated that she would reach out to the owner prior to the next meeting to get a status on the invoices and panel work.

### **Adjournment:**

*Stefaniya moved to adjourn the meeting to May 8, 2017 at the Filtration Plant (19605 Manzanita Drive). Phil seconded the motion. Motion Approved Unanimously. Meeting adjourned at 9:05 P.M.*