**Lake Canyon Mutual Water Company**

POST OFFICE BOX 866, LOS GATOS CA 95031-0866

[lakecanyonmwco@yahoo.com](http:///h) [www.lakecanyon.com](http:///h)

**BOARD MEETING MINUTES: February 10, 2016**

**Call to Order:**

Meeting called to order at 7:01PM by Rebecca Cabral, President.

**Roll Call:**

Bud Everts, Treasurer; Rebecca Cabral, President; Kirk Epperly, Board Member; Aaron Behman, Secretary and Vice President; and Marco Casillas, Board Member were all present.

Also present Barbara and Phil Abel, and Luke Bolinger

**Approval of Previous Minutes:**

Kirk Epperly made a motion to approve the January month’s minutes. Bud Everts seconded the motion. The motion passed unanimously.

**Financial Reports:**

Reports include: Management Report; Bank Statement (Wells Fargo); Reconciliation Report; and

Accounts Receivable Aging Summary.

There are five members with serious delinquencies. One delinquency was cured and a new one added. Through collection activities LCMWC collected nearly $4,000 of delinquencies.

Aaron Behman made a motion to approve the financial reports. Kirk Epperly seconded the motion. The motion passed unanimously.

**Water Report:**

Supply and consumption levels are in line. Visit <http://www.lakecanyon.com> for more details.

**Project & Maintenance Reports:**

Swales have been partially cleared. LCMWC will perform tank maintenance and repairs in February.

During the rains this winter, property owners are encouraged to clear excessive debris from their property to prevent water buildup and potential erosion.

**Communication & Correspondence:**

Dave B. sent a letter stating concern about a dead tree on Laurel Road that poses a hazard. Erick S. and Tommy Y. met with both homeowners. Both homeowners will take the tree down.

**Staff Reports:**

Bud Everts has stepped forward indicating that he will take over as water plant treatment operator. LCMWC is grateful to Bud for stepping up to the role and is pleased LCMWC will carry on a tradition of being community operated. LCMWC also thanks Barbara Abel for supporting Bud during the transition. Thank you both!

**Business:**

1. Reviewed 30% engineering drawings. Kirk and Marco had questions and comments which they shared with Fall Creek Engineering. Marco and Kirk continue to communicate with the state, but at this point a project start date has not been established. Recommendation from Marco is to target a project start date of Spring 2017 to take advantage of better weather to mitigate additional construction costs.
2. Second Unit Policy: Water Company had a discussion with Luke Bollinger regarding charges for his second unit. LCMWC will address the 2nd unit policy at the annual meeting in May. Rebecca Cabral has requested that policy proposals be drafted by the board: one in favor of not charging for additional units and another in favor of charging additional hookup fees to members with additional units.
3. Laurel Drive update. Nothing to update this month.
4. Bylaws Revisions: Annual Meeting date set to May and Sept. Reviewed the amended version of the bylaws from December 9, 2015 and will be posting to lakecanyon.com shortly. **LCMWC Member Meeting is set for Sunday, May 22, 2016 at 2:00 PM at the corner of Laurel & Beardsley.** Tentative agenda to include the following topics: 1) ten-month financial report through May; 2) status of the 6” line project; 3) decision on dues for the next fiscal year. LCMWC will host a neighborhood **party** immediately after the annual meeting.
5. Additional speed bump at stop sign: Discussed proposals to install speed bumps at the intersection of Laurel and Beardsley. LCMWC will install speed bumps at the intersection to better control the flow of traffic.
6. Escrow Process (pass tonight)
7. Emergency community plan (pass tonight)

Possible future topics:

1. Volunteers: Finance, Grants, Communication
2. Community park
3. 2nd Spring

**Next Meeting & Adjournment:**

Aaron Behman made a motion to adjourn the meeting and reconvene on March 9, 2016 at 7:00PM at the Lake Canyon Mutual Water Company Filtration Plant. Bud Everts seconded the motion. The motion passed unanimously. The meeting adjourned.