

SPECIAL BOARD MEETING MINUTES: JUNE 19, 2018

LAKE CANYON MUTUAL WATER COMPANY

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Meeting was called to order by Board President Vu Dang at 6:12 p.m.

Board Members present: Vu Dang, Kenji Morita, Kirk Epperly, Hany Klein, Bruce Cunningham

Other people in attendance: Erick Rector, Bud Everts, Rebecca Cabral

BUSINESS

1. Request For Proposal (RFP) Discussion - RFP done by Kirk/Bruce
 - Quote should be for a hard bid - materials & labor resulting in the completed project, minus the asphalt overlay.
 - 3 Fire Hydrants, 1 above Joe Thorsen, 1 at David Cabral, 1 at the intersection of Laurel/Beardsley, fed by 4" valves
 - 6" gate valves every 500' for troubleshooting and access to the line
 - Thrust blocks with a minimum of 2 cubic feet of concrete, and bell restraints at all joints for earthquake safety
 - Metallic warning tape at least 1' above the 6" line, and not shallower than 18" below ground level.
 - During the construction, a designated individual from the board will be assigned to be the immediate correspondent with the construction team, in case of immediate emergencies (Kirk/Vu team option discussed)
 - 16 residential hook-ups, and change the RFP to say work-day is 8:30 A.M. - 4:30 P.M. on WEEKDAYS
2. Vu asks for a 3-weeks notice for construction notification to alert the community for planning purposes.
3. Discussion of warranty time frame will either be a minimum of 15 days, or the industry standard, whichever is longer. Bruce will get the standard, RFP sent to board by end of week, RFP will be sent to contractors by the end of next week.
4. The board requests community to alert the board of anything on or within 5' of the road you want to preserve, such as survey markers.
5. 2" saddles will be used for all water connections
6. To be included in RFP, provide 3 references of similar jobs for comparison
7. Bidding period will close 4-weeks after the RFP is sent, ~July 27th

Meeting minutes for June 13th meeting were approved. Kirk motions to approve, Kenji seconds, motion passes 4-0.

Kenji motions to approve meeting minutes for June 19th meeting, Kirk seconds, motion passes 3-0.

July 11th Meeting Agenda items: More bridge discussion

Meeting adjourned at 8:16 p.m.

Next meeting: **Wednesday, July 11th, 7:00 p.m.**

To remotely join the meeting: Call-In #: (515) 604-9061 Access Code: 987178#