

# Lake Canyon Community Service District

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## **BOARD MEETING MINUTES: March 12, 2019**

Kirk called the meeting to order at 7:03 PM at the Filtration Plant.

Attending Board members: Kirk Epperly, Bryan Cameron, Bud Everts, Terry Truong, and James Freeman.  
Also present: Rebecca Cabral and Stacey Johnson. A conference line was opened. Bryan called in.

### **Communication and correspondence:**

1. Bryan Cameron on Orenco power panel evaluation: Bryan indicated that he spoke with Orenco and agreed with their recommendation that the middle of the line panel was the best fit for our installation. The high end panel has more functionality but also a higher learning curve.

### **Consent Calendar – (Consisting of financials and minutes)**

*Bud removed the minutes from the consent calendar since the minutes were not complete.*

*James moved to approve the Consent Calendar. Terry seconded. Motion approved unanimously.*

### **Operations Report:**

1. Leach field tank replacement: Kevin Cunningham and Tom Newhall had previously indicated that they were planning on submitting a proposal for tank installation. Kirk will reach out to get status from them.

### **New/Old Business:**

1. *James moved to approve the minutes as part of each meeting and distribute them via email/website instead of US mail. Bud seconded. Motion approved unanimously.*
2. Stacey submitted a job description of his current duties as GM under Estates of America, Inc. Bud added some additional information. Bud suggested posting on craigslist. Bryan suggested Indeed.com may have a better candidate pool. The group broke the jobs into categories (O-Ops, C-Controller, S-Secretary, and B-Bookkeeper). Bud indicated that he will post the positions on Indeed.com and review the resumes as they come in. Bud will do a prescreening of the candidates. The Board and Stacey will participate in the final interviews.
3. *Terry moved to approve the expenditure of up to \$2k plus installation for the midrange Orenco control panel to replace our existing manual panel. James seconded. Motion approved unanimously.*

### **Adjournment:**

*Bud moved to adjourn the meeting to April 9, 2019 at the Filtration Plant (19605 Manzanita Drive). Terry seconded the motion. Motion Approved Unanimously. Meeting adjourned at 8:25 P.M.*