

Minutes: Lake Canyon Mutual Water Board Meeting

Wednesday June 15, 2022 7:00 p.m.

Held via Zoom Audio and/or Video Conference

408-656-6181 *new* cell phone number to contact LCMWC 408-834-7745 (message only)

lakecanyonmwc@gmail.com <http://www.lakecanyon.com>

PUBLIC FORUM: Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction, if the matter is not on the agenda or pending before the Board.

Call to Order / Start Zoom Meeting for remote meeting access: 7:00 p.m.

Ru calls the meeting to order at 7:07 p.m.

Roll Call: Jim DiZoglio, Mindi Porebski, Sam Monga, Ru Rajapakse, Casey Farrand

Also in Attendance: Bud Everts, Don Kirk, Kirk Epperly, Aaruna Godthi, Rebecca Cabral

Consent Agenda: Financial, Water, Staff, Projects, and Maintenance reports (2 min)

- No questions or comments

Jim makes a motion to approve the consent agenda

Casey Seconds

Motion Passes 4-0

Reports: Reports: Communication, and Correspondence Reports (10 min)

[Link to Bud's report](#)

Water

- Drop in spring water production from 5.2 gpm to 4.3 gpm (-17%) MoM
- Consumption went from 88.4 gal/day/household to 108.8 gal/day/household (+23%). Some of this may be contributed to the fact that we told homeowners at the spring meeting to do any water intensive activities now instead of in later summer

Maintenance

- Upper Beardsley Bridge damaged by telecom truck. Company seems to be cooperating to repair that

Financial

- Last rate increase was October 2016
 - Important to:
 - encourage conservation
 - Shorten payback period for water saving investments
 - Cover increased costs from purchasing San Jose creek water
 - Build reserves for upcoming capital projects
 - Ensure unimproved lot charge is a service charge equal to 1/4 the yearly service charge.

Sam makes a motion to accept the reports

Casey Seconds

Motion Passes 4-0

Business

- [Mind + Casey + Bud - 20 min] Finish Action Item and Maintenance review, generate list of maintenance items to be added to maintenance calendar
- [Rebecca] Upper Beardsley Bridge length restrictions: signage and/or how to make community members aware of restrictions
 - Fire truck length: 28.8 feet
 - Garbage truck length: 23-24 feet
 - Recommendation that sign length give us some buffer room from the fire truck (e.g. 24 ft)
 - Approximate price of an 18" x18" sign for \$42+tx
 - Board agrees that signs are needed, but specific details of how large and where to place them to be handled at the July meeting (Sam)

- [Mindi + Jim] Volunteer needs:
 - Follow-up to emergency exits and trail / creek maintenance volunteers.
 - Propose dates for volunteer days for cleanups along the back of canyon trail, creek, etc.
 - Confirmation of meter reading volunteers and upcoming dates
 - Priority trail cleaning now until August
 - Sat June 25th @ 10AM proposed trail cleaning
 - Creek cleaning August - October
 - Sat June 18th proposed creek cleaning - may not have sufficient volunteers
 - Requires property owner informing and consent
 - Need chain saw, boots, protection from poison ivy, large shears, be aware of snakes
- [Mindi & Ru] Discuss raising pay rates for manual labor & candidates for hire
 - Current pay rates for manual labor vary between \$29 to \$60

Jim makes a motion to raise the base minimum wage for manual labor from \$29 to \$32
 Motion passes 4-0

- Pipeline Project:
 - Discuss purchasing traffic rated survey monument boxes to protect existing monuments. These boxes may be impacted by supply chain issues and should be ordered ahead of time.
 - Discuss purchase of pipeline fittings
 - Tom Newhall is meeting this Friday to get an estimate of materials costs, including monument boxes, fittings, ductile pipes, etc.
 - Board could pre-approve costs to reduce lead time and increase chances prices won't further increase
 - Estimates under \$15,000

Mindi makes a motion to empower Bud to approve costs related to pipeline materials up to \$15,000
 Jim seconds
 Motion passes 4-0

- Casey expresses interest in getting a clearer plan documented in regards to which parts go where in order to provide coverage in understanding in case critical players would be unavailable
- Appeal to SWRCB includes the fact that we have done this before, we use liner between pipes if we don't have the required horizontal distance. We can put in a heavier weight plastic between since this line is pressurized.
- Bud to get the rates from Kevin for the 4 legs of the project
- Payment options: Discuss additional payment options for LCMWC bills, including but not limited to PayPal option
 - Interest in having payment options that are as automated as possible
 - Interest in options that do not cost us significantly (although perhaps as a utility we would be able to pass these costs on to the consumer if they chose payment options with a cost?)
 - Paypal percentages kick in depending on how much money is sent each month
 - Zelle is an option with many banks, but is not automated
 - Bud to ask Sherri to investigate the automated billing again
- [Ru - 20 min] Water spring/possibly resurrecting old LCMW Beardsley creek Dam
 - Visit to the spring today; trail is in much improved condition
 - Uncovered the top spring box and removed 6-8 inches of silt
 - Many holes were plugged up with silt
 - Recommendation that the videos, etc. not be uploaded publicly
 - Water rights have been scanned from paper docs, and are saved on LCMWC Google Drive
 - Old dam used to feed girl scout camp. Followed black pipeline and found their old redwood tank
 - Recommend any fencing or signage be approved by MidPen

Wednesday, July 20, 2022 potential agenda items:

- Assign an ad-hoc committee to review monthly rate and per gallon charge rate study
- Generate list of maintenance items to be added to maintenance calendar (e.g. checking the fire road gates and clearing of debris/vegetation before each Summer, clearing a path to the spring, January rate

increases for laborers)

- [Sam] Finalize signage decisions for Upper Beardsley Bridge length restrictions
- [Mindi + Jim] Volunteer needs: Propose additional dates for volunteer days for cleanups along the back of canyon trail, creek, etc.
- [Ru] Information on generators and cost
- Pipeline project update
- Follow up to additional payment options for LCMWC bills, including but not limited to PayPal option

Sam makes a motion to accept the minutes

Mindi seconds it

Motion passes 4-0

Adjourned at 10:11 p.m.