**Lake Canyon Mutual Water Company**

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**BOARD MEETING MINUTES: June 22, 2016**

PUBLIC FORUM Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction, provided the matter is not on the agenda or pending before the Board.

**Call to Order:**

Meeting called to order at 7:10PM by Rebecca Cabral, President.

**Roll Call:**

Bud Everts, Treasurer; Kirk Epperly, Board Member, and Marco Casillas, Board Member.

Also present Barbara and Phil Abel, Bruce Cunningham, Cynthia Cabral, Terry T., Kenji M., Luke B.

**Approval of Previous Minutes:**

Pending review of May minutes.

**Financial Reports:**

Reports include: Management Report; Bank Statement (Wells Fargo); Reconciliation Report; and

Accounts Receivable Aging Summary.

Kirk Epperly made a motion to approve the financial reports. Marco Casillas seconded the motion. The motion passed unanimously.

**Water Report:**

Supply and consumption levels are in line. Visit <http://www.lakecanyon.com> for more details.

Bud Everts made a motion to eliminate the 5% discount for yearly payment of water dues. This is effective starting July 1, 2016. Kirk Epperly seconded the motion. The motion passed unanimously.

**Project & Maintenance Reports:**

Marco recommended implementing a yearly maintenance program for the community. Maintenance program is still being worked on.

**Communication & Correspondence:**

John Lipka corresponded with the board regarding his upcoming building permit. He has been working with the Water Company to comply with a new water connection to his new property. Work has begun and it was noted that John will asphalt patch his open trench so that traffic is not an issue.

**Staff Reports:**

No reports

**Business:**

1. Second Unit Policy information and how to move forward
   1. Kenji M. has presented several different models for water usage, models to be worked on and further discussed in the next meeting.
2. Laurel drive update: Not discussed
3. Leak Waiver: Not discussed
4. Water Line Replacement-Engineering Study (6” Line)
   1. Still under review with engineering company, water company to provide further comments based on the 60% drawings
5. Water meter repayment program: Not discussed
6. Repayment of CSD Grant: Not discussed
7. Possible change of where water company receives mail: Not discussed
8. Late Policy: Amount, enforcement: Not discussed
9. EPA Power Resiliency Webinar: Not discussed

**Possible Future Topics:** 1. Volunteers: Finance, Grants, Communication, 2nd spring

**Assign next meeting agenda items.**

**Next Meeting & Adjournment:**

Bud Everts made a motion to adjourn the meeting and reconvene on Wednesday, July 13, 2016 at 7:00PM at the Lake Canyon Mutual Water Company Filtration Plant. Marco Casillas seconded the motion. The motion passed unanimously. The meeting adjourned at 9:21pm