

Lake Canyon Mutual Water Company

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BOARD MEETING MINUTES: March 3, 2014

Kirk called the meeting to order at 8:55 PM at the Filtration Plant.

Attending: Phil Abel, Aaron Behman, Kirk Epperly, and Cheri Salazar.

Also present: Stacey Johnson.

Communication and Correspondence:

Approval of the Minutes of the Previous Meeting: *Phil moved to accept the previous meeting's minutes as mailed. Cheri seconded. The motion was approved unanimously.*

Financial Report: Kirk reviewed the previous month's Financial Reports. *Phil moved to accept the previous month's Financial Reports as reviewed. Cheri seconded. The motion was approved unanimously.* Kirk indicated that he did not have time to verify the 2 Verizon payments last month. Kirk will follow-up this month.

Previous Month's financial report:

Date	Num		Memo/Description	Amount
2/28/2014			INTEREST PAYMENT	0.90
2/28/2014			Paychex Payroll Taxes	337.53
2/27/2014	4100	State Fund	Feb to May	435.50
2/27/2014	DD	Barbara Abel	Water Plant Operator	1,096.20
2/27/2014			DEPOSIT	6,253.45
2/19/2014	4088	Estates of America	Invoices:387,388, 394, Gen Canyon Labor, Printing and Gen Canyon Labor	1,097.54
2/18/2014	311	Tiffany Epperly	Treasurer	271.45
2/18/2014			Beardsley Bridge Loan	1,169.12
2/14/2014	4097	PayChex		233.07
2/14/2014	4096	PG&E		406.00
2/12/2014	312	Jo Thorsen		189.58
2/12/2014	4099	San Jose Water Company		1,016.04
2/6/2014	4089	Santa Clara County Health		35.00
2/6/2014	4095	Santa Clara County Health		110.00
			Total Deposits	6,254.35
			Total Checks	6,397.03
			General Fund	134,022.53
			Market Rate	8,172.34
			Total	142,194.87

Previous Months Delinquencies:

None

Community Water Usage for the Month (gallons per day):

	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>
Filter out (Into Tanks)	11343	10896	9655	8918	8090
Past Midpoint	5560	5100	4857	4457	3960
Laurel	2593	2421	2262	1814	1646
From San Jose Water Co.	8682	8238	6958	6417	5383
From Spring Box	3453	3182	3018	2799	2997

Water Quality Report: Water test absent of coliform for the previous month.

Staff Report:

- 1) Barbara reported that they tried to pin modules 1 and 3 and had no luck. The potting material may be bad. John Lewis is trying to get MEMCOR to warrantee the modules. The modules are 1.25 years old. The warranty is for one year. The plant is currently only running with two modules.

New Business:

- 1) The owner of 19160 Beardsley contacted Phil to inform the board that they mailed a check for \$400 in late February.
- 2) Cheri indicated that she had not called James Dizoglio to work with her on the website yet. She indicated that she would do that shortly.
- 3) Stacey was asked to provide Tiffany with the new billing address for 19510 Manzanita.
- 4) The board discussed a new policy of not using owner's names on the delinquency report. Future reports will include only addresses.

Old Business:

- 1) Stacey shared the list of meters that have been paid for through escrow that he received from Tiff. Stacey was asked to add all canyon address to the list.
- 2) Stacey will acquire a bid for the installation of the remaining 28 meters.
- 3) Cheri suggested that the consumption based utility plan be readdressed if the board is moving ahead with meter installations.
- 4) Our council continues to review the cross connection policy that was submitted to them last year.

Adjournment:

Phil moved to adjourn the meeting to April 7, 2014 at 19605 Manzanita Drive following the CSD meeting. Cheri seconded. The motion was approved unanimously. The meeting adjourned at 9:40pm.

Notice to the community:

The Santa Clara County FireSafe Council (SCFSC) is a non-profit organization focused on protecting the 14 Communities at Risk for wildfire in Santa Clara County. The organization is funded by federal grants, contributions and your donations. SCFSC has a chipping program that will be held in the lake Canyon community on May 3rd through May 11th. Residences should have received a letter from County Fire with the sign up form enclosed. This form must be filled out and returned to FireSafe, who is funding this project. Residents can not participate without signing up. If anyone needs extra forms the board will arrange for extra copies to be posted at the stop sign.

