

Minutes: Lake Canyon Mutual Water Board Meeting

Wednesday May 15, 2024 7:00 p.m.

Held via Zoom Audio and/or Video Conference

lakecanyonmwc@gmail.com <http://www.lakecanyon.com/> 408-656-6181 (message)

PUBLIC FORUM: Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction, if the matter is not on the agenda or pending before the Board.

Call to Order / Start Zoom Meeting for remote meeting access: 7:00 p.m.

Join Zoom Meeting:

<https://us02web.zoom.us/j/89215235407>

Meeting ID: 892 1523 5407

Roll Call: Rebecca Cabral, Sam Monga, Aaruna Godthi, Mindi Porebski, Jim DiZoglio

Also in attendance: Bud Everts,

Rebecca called the meeting to order at 7:08 p.m.

Consent Agenda: Financial, Water, Staff, Projects, and Maintenance reports (2 min)

- DropBox charge being investigated
- Insurance has gone up, but we have been with this insurer for a long time and it covers not just structure but also more liabilities
- Our Wells Fargo Bank account balance is not really increasing, even with our Dec. 2022 rate increase as some additional costs
- Idea to do a Members account review so that the board is aware, even if anonymized, of any accounts in collections, in arrears, etc.

Mindi makes a motion to approve the financial reports

Jim seconds

Motion Passes 4-0

Reports: Communication, and Correspondence Reports (10 min)

- Spring flow to 21.5 gallons per minute - almost exactly where we were last year this time
- Lake Ranch capacity is 68M, 87% capacity, and they have stopped releasing for the season due to taste and odor issues. Reservoir is expected to remain close to full, according to SJ Water Co.
- Spring is flowing well
- Water demand, April 2024: 86.9 gallons per household per day, compared to 92.6 in April 2023
- Tank cleaning and sanitizing is likely to be conducted in July or August
- Maintenance: Dennis Abbott cleaned up slough along roads, widening the roadway
- One member account is in arrears after no communication for over a year; member has reached out recently to discuss payment terms to get their account current; said they mailed check
- Three members have had leak adjustments recently and two of the three have finished the form to be reviewed at the June meeting
 - We will reach out to the 3rd member with Leak Adjustment form and procedures
- One board member needs to take AB 54 training.

- Meter readings upcoming on May 19th and June 30th
- Idea to name our bridges

Mindi makes a motion to accept the reports

Aaruna seconds

Motion Passes 4-0

Business

1. Update on Pipeline project: discuss outreach to SJW for alternative route vs. response to the parks department
 - a. Recommend to respond to the parks department instead of waiting for the response from San Jose Water on alternatives
 - b. Plan to share the documentation, refer to the maps that will help them to assess it
 - c. The CSD pipeline does have an easement but it does not cross the property exactly in the way expected
 - d. Jim spoke with the homeowners where the emergency road runs and they would prefer the pipe run along the emergency road if possible and not between the two properties where the easement is
2. Fire Department Access, Upper Canyon
 - a. A resident mentioned a fire truck was damaged making the right turn just below 19501 Manzanita, and they said that the Santa Clara County Fire Department personnel would no longer drive up there
 - b. To avoid the risk of additional damage they will bring in the fire truck but leave it down on Beardsley but ferry needed equipment up the hill for medical emergencies
 - c. This would not affect in the case of a fire: in the case of fire the truck will drive up the hill
 - d. Bud to connect with the Santa Clara County Fire Department
 - e. Unclear if the issue is the retaining wall or the rocks near the curb or what they hit
3. Update on Genesys system for emergency alerts
 - a. This is a pretty extensive system used for professional emergency notification - in fact it is used by a local county for fire alerts
 - b. Lots of functionality for text, email, and calls automatically in the case of emergency
 - c. Could be used for road closures, water quality issues, etc.
 - d. Cost is \$3500 per year which is a significant cost for our revenue
 - e. Seems like a lot of amazing functionality but more than we need
 - f. This won't necessarily help us in a situation with no internet nor power
 - g. Aaruna to explore radio and email to text with Sam
4. Spring members meeting: finalize presentation
 - a. Need one board member photo for intro slide
 - b. Bud to update financial review slide and state of water slide
 - c. Bud and Mindi to update maintenance slide
 - d. Jim to update pipeline project slide
 - e. Sam to update wifi meter slides
 - f. Mindi to update holiday lights photos

Review Meeting Minutes from this meeting

Jim makes a motion to approve the meeting minutes

Aaruna seconds

Motion Passes 4-0

Adjourn at 9:28 p.m. to June 19th, 2024 7:00 p.m. via Zoom

Next time agenda:

- For Finance Discussion: Can we move some funds into a CD and get a better rate on a CD
- Improve late fees policy and documentation
- Review of Capital Improvement Plan
- Fire Safety: Discuss purchasing and storing fire hose
- Review of rates