

Agenda: Lake Canyon Mutual Water Co. Board Meeting

Tuesday, November 19, 2019 7:00 p.m. Water Filtration Plant, 19605 Manzanita Dr., Los Gatos CA

lakecanyonmwc@gmail.com <http://www.lakecanyon.com> 408-834-7745 (message)

PUBLIC FORUM: Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction, if the matter is not on the agenda or pending before the Board.

Call to Order / Start Conference Call for remote meeting access: 7:00p.m.

Call-In #: (844) 801-6666 Access Code: 987178#

Roll Call: Mindi Porebski, Rebecca Cabral, Susan Ady

Also in attendance: Phil Abel, Barbara Abel, Bud Everts

Attending Via Phone: Casey Farrand, Wais Ahmad

Rebecca calls meeting to order at 7:06p

FINANCIAL REPORTS

Mgmt Report: Question on mirror item: was to put mirror in at 19260 Beardsley.

Bank account: Question on 10/10 cash check for \$150.73 - emailed question sent to Sherri Wood (bookkeeper)

Bank Reconciliation: No questions

Susan makes a motion to approve financials, Mindi seconds. Approved 3-0

REPORTS: WATER, STAFF, PROJECT, MAINTENANCE

Daily Water Usage, per household per day: 105 gallons / household / day

Spring Flow 4.3 gal/min (need 5-6)

SJ Water raw creek water: will continue to rely on until we get a good rain

Bi-weekly & monthly water quality tests to Santa Clara County Health Lab: Passed all

Maintenance:

Completed: Ivy cut around trees, issue across from 19451 Beardsley where the roots were cut 2 years ago but the roots persist - suggestion to put poison around the base. Sweeping out swale near 19400 Beardsley house. Job complete near 19388 Beardsley. New swale around corner. Drainage on far side of 19291 Beardsley and opposite side for both sides of the creek. Fixed potholes and swale above 19515 Beardsley.

Planned maintenance for Tom Newhall: on Manzanita near 19500 Beardsley, the sewer is low, planning to rise it but its not done yet, fence post on bridge (Corey), tighten bolt on post. Chip out sewer covers above the bridge that were covered. John Lewis coming to change oil and other maintenance. Recommendation to document the process so someone else can do it.

To add to the maintenance list: Exercise the turbine pump and clean the Y trap and clean blow out valve. Rebecca can add it to her meter reading.

Communication and Correspondence

Business

1. Pipeline project
 - a. Wall damage and parking area sealing at 19210 Beardsley
 - i. They have purchased the materials and are asking for Tom to do the repairs
 - ii. Original labor was \$300
 - iii. Bud to add to the list for Tom, Mindi to communicate back to the homeowners
 - b. Gravel parking area changes at 19170 Beardsley: Rebecca to send pictures and to discuss gravel tamping with homeowner
 - c. Concern about losing road to encroachment - need photographic or other evidence for the board to reopen the conversation
 - d. To implement a yearly walkthrough with photos
 - e. Mindi to write draft email to community and make draft slide for EOY presentation

2. PG&E PSPS (Public Safety Power Shutoffs) in October: issues
 - a. Email reminder that conservation of water is needed when power is out
 - b. Communication when power is down is hard. Recommendation to send emails to texts.
 - c. Confirm with neighbors cell number, carrier, and confirmation we are allowed to text them in emergencies only
3. PG&E underground utilities project
 - a. Casey was told this is a late 2020/2021 project by the surveyors
4. CSD Repayment Program & Joint meeting
 - a. Tuesday Jan 14th we will have a joint meeting of the boards
 - b. Mindi, Kirk, Rebecca, and Bud to make a joint agenda
5. Laurel Drive curve
 - a. Recommendation to have another mirror or sensor on Laurel and replace the one on Manzanita curve as it does not function well. Also possible to look into light sensor ones
 - b. Concerns if this plan will impact property at 19141 Laurel or not. Concerns that his property is being singled out while other curves are not.
 - c. Suggestion that there may be encroachment issues
 - d. Likely the engineering recommendation would include widening the radius for turning, hence there is a concern regarding encroachment issues.
 - e. Recommendation to have neighbors with property on Laurel curve to discuss together first for and Rebecca would also like to be there - likely a Saturday or Sunday (Sunday the 8th or 15th). Mindi to send email.
 - f. Kirk may have the details of a previous Streeter proposal
6. Storage shed
 - a. Consideration to move shed where there is more parking
 - b. Neighbor wants shed moved so they have more parking, but the space is public
 - c. If we move it to private property there is a possible issue with future owners
7. Alternative Emergency Evacuation route off Laurel Dr.
 - a. Bud, Kirk, and Matt Woll from Questa walked this today, only needs more grading in one or two places.
8. Meter reading dates: Dec. and Jan. (Rebecca, Jim, any other interested board members)
 - a. Rebecca and Jim to determine offline

Possible Future Topics:

Capital Improvement Plan, Traffic and Pedestrian Safety, Community Park, Loans / grants for Water Line Budget, Fire Lanes: striping, Survey Markers status, Unimproved lot charges

Review and approve today's meeting minutes Susan moves to approve the minutes, Mindi seconds, 3-0

Create next meeting agenda items: Tuesday, December 17, 2019 7:00 p.m.

Proposed agenda:

1. Unimproved lot charges
2. How to keep cars from parking
3. Laurel curve: idea for signage to limit the length of trucks
4. PG&E underground utilities project
5. Storage shed
6. Meter reading dates

Adjourn

Rebecca moves to adjourn at 9:45pm